

June 27, 2024

**SERVICE COMMITTEE**

July 1, 2024

*Committee and Council Meetings can be viewed by accessing YouTube  
Following Finance Committee*

Council Chambers

**AGENDA**

1. Consider **Resolution No. 24-62** A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF NEWARK, OHIO TO NEGOTIATE AND ENTER INTO CONTRACT, SUBJECT TO THE APPROPRIATION OF FUNDS, FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE WASTEWATER PLANT AND COLLECTION SYSTEM MASTER PLANNING PROJECT. PURSUANT TO ARTICLE 10.02 (D) OF THE CHARTER OF THE CITY OF NEWARK, THIS CONTRACT FOR PROFESSIONAL SERVICES DOES NOT REQUIRE COMPETITIVE BIDDING.
2. Consider **Ordinance No. 24-24** AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY, GENERALLY DESCRIBED AS 203 NORTH GAY STREET, CITY OF NEWARK, LICKING COUNTY, OHIO, PARCEL TAX ID #054-193776-00.000 FROM THAT OF SINGLE-FAMILY RESIDENCE - RH - HIGH DENSITY DISTRICT TO TFR - TWO-FAMILY RESIDENCE DISTRICT, ZONING CODE OF THE CITY OF NEWARK, OHIO
3. Other items at the discretion of the Chair

RESOLUTION NO. 24-62

BY: \_\_\_\_\_

**A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF NEWARK, OHIO TO NEGOTIATE AND ENTER INTO CONTRACT, SUBJECT TO THE APPROPRIATION OF FUNDS, FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE WASTEWATER PLANT AND COLLECTION SYSTEM MASTER PLANNING PROJECT. PURSUANT TO ARTICLE 10.02 (D) OF THE CHARTER OF THE CITY OF NEWARK, THIS CONTRACT FOR PROFESSIONAL SERVICES DOES NOT REQUIRE COMPETITIVE BIDDING.**

**WHEREAS**, the City of Newark operates a wastewater treatment plant and collection system that requires certain work to be completed to maintain the system; and,

**WHEREAS**, an update of the long-term planning model and capital improvement plan is needed in order to ensure adequate treatment capacity of the facility and collection system; and,

**WHEREAS**, due to the highly specialized and technical nature of the work needed, the Division of Water and Wastewater is requesting that the Service Director be authorized and directed to negotiate and enter into contract, subject to the appropriations of funds, with an engineering firm to provide professional services to the City in order to facilitate the project; and,

**WHEREAS**, Section 10.02(D) of the City Charter explicitly exempts contracts for professional services from the competitive bidding process; and,

**WHEREAS**, the Service Committee of the Newark City Council met on the 1<sup>st</sup> day of July, 2024 and voted to forward this legislation to full Council for its further consideration.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, AND STATE OF OHIO, THAT:**

Section 1: The Director of Public Service is hereby authorized and directed to negotiate and enter into contract, subject to the appropriation of funds, for engineering services relative to the wastewater system Master Planning project.

Section 2: This resolution shall become effective at the earliest time permitted in accordance with Article 4.07 of the Charter of the City of Newark, Ohio.

Passed this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

DATE FILED WITH MAYOR: \_\_\_\_\_

DATE APPROVED BY MAYOR: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

FORM APPROVED: \_\_\_\_\_  
DIRECTOR OF LAW

Prepared by the Division of Water and Wastewater

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**W W DIVISION OF WATER & WASTEWATER W W**

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Brandon Fox  
Water Administrator  
740-670-7945

34 South 5<sup>th</sup> Street  
P. O. Box 4100  
Newark, Ohio 43058-4100

**MEMORANDUM**

**TO:** Jeff Rath, Chairman  
Public Service Committee

**FROM:** Brandon Fox   
Water Administrator

**SUBJECT:** Service Committee Agenda

**DATE:** June 24, 2024

**COPIES:** Mayor, Service Director, Clerk of Council, Dustin Neely, Bill Cost, Jr., Beth Bline and Bradley Chute, file

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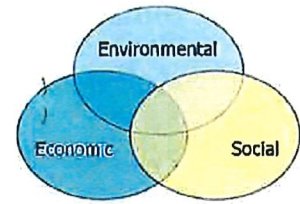
I would appreciate some time on the next Service Committee agenda to present the following resolution.

**A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF NEWARK, OHIO TO NEGOTIATE AND ENTER INTO CONTRACT, SUBJECT TO THE APPROPRIATION OF FUNDS, FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE WASTEWATER PLANT AND COLLECTION SYSTEM MASTER PLANNING PROJECT. PURSUANT TO ARTICLE 10.02 (D) OF THE CHARTER OF THE CITY OF NEWARK, THIS CONTRACT FOR PROFESSIONAL SERVICES DOES NOT REQUIRE COMPETITIVE BIDDING.**

**Department of Public Service**

**Division of Water and Wastewater**

**Request for Legislation**



***Project Title: Wastewater Plant and Collection System Master Plan update***

**A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF NEWARK, OHIO TO NEGOTIATE AND ENTER INTO CONTRACT, SUBJECT TO THE APPROPRIATION OF FUNDS, FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE WASTEWATER PLANT AND COLLECTION SYSTEM MASTER PLANNING PROJECT. PURSUANT TO ARTICLE 10.02 (D) OF THE CHARTER OF THE CITY OF NEWARK, THIS CONTRACT FOR PROFESSIONAL SERVICES DOES NOT REQUIRE COMPETITIVE BIDDING.**

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**Background/Purpose:**

The City of Newark, Division of Water and Wastewater is in need of upgrading its Wastewater Plant and Collection System Master Plan. The City's wastewater plant was upgraded in 1988 and has had many upgrades since to ensure effective treatment. Additionally, the City conducted a small Master Plan in 2002 and was updated in 2016. Due to recent growth within Newark and surrounding communities, as well as the renewal of its NPDES Permit pending in June 2025, it is necessary to provide a high level evaluation and update to the wastewater Master Plan. The Master Plan will provide information on current and projected flows, estimated capital investments and implementation plans.

**Scope of Work:**

The Division of Water and Wastewater is requesting to hire an engineering firm to provide professional services to evaluate current and future sewer service areas based on growth projections and MORPC data, evaluate current and future plant flow and loading conditions, evaluate current Plant assets and develop implementation plans for proposed capital expenditures and develop implementation alternatives and anticipated costs.

**Justification/Urgency:**

Central Ohio is experiencing significant growth due to Intel and other business development and Newark is poised to experience some of the growth from the development. Short and Long term Master planning is required to ensure the Wastewater Plant and System are in the best condition to handle future growth potential. It is in the best interest of the City to upgrade and maintain infrastructure ahead of failures so that treatment can be optimized for the residents and the environment.



**Anticipated Costs and funding source:**

The budgeted estimate for this study is \$350,000. Funding for this project would come from the unencumbered cash balance in the Sewer fund.

**Schedule or Term of Contract:**

Request for Qualifications were received on March 22, 2024 and negotiations with the selected firm is completed and contract award is expected in July. It is expected to take 6-9 months to complete the Plan.

**Current Contract(s):**

There is currently no open contract on this project.

**Governance:**

Legislation is need to enter into an engineering agreement. Legislation will also be needed for the appropriation of funds for the project.

**Infrastructure Sustainability:**

The current infrastructure is stable but continuous long-term planning efforts are needed to ensure the systems are functional for current and future growth and plans are in place to fund necessary capital investments.

ORDINANCE NO. 24-24

BY: \_\_\_\_\_

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY, GENERALLY DESCRIBED AS 203 NORTH GAY STREET, CITY OF NEWARK, LICKING COUNTY, OHIO, PARCEL TAX ID# 054-193776-00.000, FROM THAT OF SINGLE-FAMILY RESIDENCE RH – HIGH DENSITY DISTRICT TO TFR – TWO-FAMILY RESIDENCE DISTRICT, ZONING CODE OF THE CITY OF NEWARK, OHIO.

WHEREAS, an application for change of zoning classification has been filed with the Office of the Engineer and with the Clerk of this Council; and

WHEREAS, pursuant to Article 4.12 of the Charter of the City of Newark, Ohio, this ordinance shall be referred to the Planning Commission immediately after its first reading; and

WHEREAS, the Planning Commission shall hold a public hearing upon such application and the Clerk of Council shall cause notice of such hearing to be publicized one time at least seven (7) days prior to the date of such public hearing; and

WHEREAS, upon the return of the ordinance to Council by the Planning Commission, Council shall hold a public hearing upon such application and the Clerk of Council shall cause notice of such hearing to be publicized one time at least seven (7) days prior to the date of such public hearing, which hearing shall constitute a second reading of this ordinance and shall take such action as is appropriate pursuant to Article 4.12 of the Charter of the City of Newark, Ohio.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, AND STATE OF OHIO, THAT:

**Section 1:** The zoning map as established by Ordinance 08-33 (A) is hereby revised by changing the zoning classification for the following described property from SINGLE-FAMILY RESIDENCE RH – HIGH DENSITY DISTRICT TO TFR – TWO-FAMILY RESIDENCE DISTRICT, Zoning Code of the City of Newark.

**SEE EXHIBIT “A” FOR LEGAL DESCRIPTION**

**Section 2:** Pursuant to Article 4.12(C) of the Charter of the City of Newark, Ohio, a vote of at least six (6) members shall be necessary to adopt or defeat the ordinance in the event the Planning Commission has recommended approval or has made no recommendation. An affirmative vote of at least seven (7) Council members shall be necessary to adopt a zoning ordinance that the Planning Commission has recommended against approval.

**Section 3:** The Newark Planning Commission is hereby authorized and directed to make the change described herein on the aforementioned zoning map.

**Section 4:** This ordinance shall become effective at the earliest time permitted by Section 4.07 of the Charter of the City of Newark, Ohio.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
PRESIDENT OF COUNCIL


ATTEST: \_\_\_\_\_  
Clerk of Council

DATE FILED WITH MAYOR: \_\_\_\_\_

DATE APPROVED BY MAYOR: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

FORM APPROVED:   
Director of Law

DESCRIPTION APPROVED:   
Brian Morehead, Engineer

Prepared by the Office of the Director of Law