

May 16, 2024

FINANCE COMMITTEE

May 20, 2024

Committee and Council Meetings can be viewed by accessing YouTube

Council Chambers

5:45pm

AGENDA

1. Consider **Resolution No. 24-53 Exp** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
2. Consider **Resolution No. 24-55** A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO SUBMIT AN APPLICATION TO THE OHIO OFFICE OF BUDGET AND MANAGEMENT FOR THE OHIO AMBULANCE TRANSPORTATION IMPACTED INDUSTRY PROGRAM.
3. Consider **Resolution No. 24-56** A RESOLUTION APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
4. Other items at the discretion of the Chair

Resolution No.24-53 Exp

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 152 Fund, in the amount of \$1,000,000.00 (operating transfer)

152.100.5901100	Operating Transfer	1,000,000.00
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Section 2. There is hereby an appropriation of the unappropriated balance of the 424 Fund, in the amount of \$56,270.18 (Payback Licking County for collection of expired District 1 & 2 TIF's. Received money in 2023 for tax year collection 2022. TIF expired in 2021.)

424.923.5611	Refund	56,270.18
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Section 3. There is hereby an appropriation of the unappropriated balance of the 334 Fund, in the amount of \$1,000,000.00 (Downtown parking garage)

334.121.5512	Structures other than buildings	1,000,000.00
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Section 4. There is hereby an appropriation of the unappropriated balance of the 100 Fund, in the amount of \$1,000,000.00 (OPT construction fund)

100.111.5901334	OPT Construction fund	1,000,000.00
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Section 5. There is hereby an appropriation of the unappropriated balance of the 930 Fund, in the amount of \$200,000.00 (intergovernmental)

930.134.5289	Intergovernmental	200,000.00
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This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2024.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____

,
Approved as to form Director of Law _____, _____

Finance Committee Request Form

<u>Appropriate ** From Unappropriated Balance of Specific Fund</u>					<u>334 - Construction Fund</u> Fund Source
Fund	Dept	Object	Account Description	Amount	
334	121	5512	Structures Other Than Buildings	1,000,000.00	
Total				\$ 1,000,000.00	
Reason for Appropriations					
Downtown Parking Garage					

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

<u>Disappropriate</u>				
Fund	Dept	Object	Account Description	Amount
Total				\$ -
Reasons for Disappropriations				

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Reason		

Requester	Date	
Director	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor	Date 5-10-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor	Date 5-10-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
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Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund

424 TIF

Fund Source

Fund	Dept	Object	Account Description	Amount
424	923	5611	Refund	56,270.18
Total				\$ 56,270.18

Reason for Appropriations
 Payback Licking County for collection of expired District 1 & 2 TIF's.
 Received money in 2023 for tax year collection 2022. TIF expired in 2021.

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading

Yes No

Reason

Requester	Date	
Director	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor	Date 5-10-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor	Date 5-9-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
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Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund					152 - Budget Stabilization Fund Source
Fund	Dept	Object	Account Description	Amount	
152	100	5901100	Operating Transfer	1,000,000.00	
Total				\$ 1,000,000.00	
Reason for Appropriations					

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate				
Fund	Dept	Object	Account Description	Amount
Total				\$ -
Reasons for Disappropriations				

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Reason		

Requester	Date	
Director	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor	Date 5-10-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor	Date 5-10-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
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Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund					100-General Fund	Fund Source
Fund	Dept	Object	Account Description	Amount		
100	111	5901334	OPT Construction Fund	1,000,000.00		
Total				\$	1,000,000.00	
Reason for Appropriations					<p>1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.</p> <p>2. Please enter Fund Source from which dollars will be appropriated -Number and Name.</p>	

Disappropriate					
Fund	Dept	Object	Account Description	Amount	
Total				\$	-
Reasons for Disappropriations					<p>1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.</p> <p>2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.</p>

Expedite - Waive Second Reading	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Reason				

Requester	Date	
Director	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor	Date 5-10-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor	Date 5-10-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
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Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund				930- JEDD	Fund Source
Fund	Dept	Object	Account Description	Amount	
930	134	5289	Intergovernmental	200,000.00	
Total				\$	200,000.00
Reason for Appropriations					

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate					
Fund	Dept	Object	Account Description	Amount	
Total				\$	-
Reasons for Disappropriations					

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Reason		

Requester _____	Date _____	
Director _____	Date _____	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor	Date 5.14.24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor _____	Date _____	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action _____	Date _____	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
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RESOLUTION 24-55

BY: _____

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO SUBMIT AN APPLICATION TO THE OHIO OFFICE OF BUDGET AND MANAGEMENT FOR THE OHIO AMBULANCE TRANSPORTATION IMPACTED INDUSTRY PROGRAM.

WHEREAS, funds were awarded to the State of Ohio from the U.S. Treasury as the Coronavirus State and Local Fiscal Recovery Funds (Assistance Listing No. 21.027), authorized pursuant to the American Rescue Plan Act (ARPA), Pub.L No. 117-2 (March 11, 2021); and,

WHEREAS, the City of Newark was notified by the Ohio Office of Budget and Management that the City is eligible to submit application for Ohio Ambulance Transportation Impacted Industry Program; and,

WHEREAS, there is no match required; and,

WHEREAS, each unit of local government receiving funds must establish special revenue funds into which all payment received by the unit of local government under the Program are deposited, and it is necessary to establish special revenue account for that purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING AND STATE OF OHIO THAT:

Section 1: This Council authorizes and directs the Mayor, or his representative to prepare an application to the Ohio Office of Budget and Management for the Ohio Ambulance Transportation Impacted Industry Program and to make in connection therewith, all certifications, understandings, and assurances, contained therein.

Section 2: In furtherance of the directives established herein, the Mayor is authorized to take whatever action is legally available to attain such funding in the best interest of the City and its participation in available safety funding programs.

Section 3: The Mayor is designated as the authorizing official to enter into an agreement with the Ohio Office of Budget and Management Representative, to administer the grant programs and to accept said funds when they become available.

Section 4: There is hereby established a special revenue fund to be know as the Ohio Ambulance Transportation Impacted Industry Program fund. The Auditor is authorized and directed to deposit all receipts from the Ohio Ambulance Impacted Industry Program into this fund. Monies deposited into the fund are to be used solely for the purpose of retaining firefighter/EMS personnel.

Section 5: This Resolution shall become effective upon the earliest date permitted by Article 4.07 of the Charter of the City of Newark, Ohio.

ADOPTED THE _____ DAY OF _____, 2024

_____, COUNCIL PRESIDENT

ATTEST _____, CLERK OF COUNCIL

DATE FILED WITH MAYOR _____

DATE APPROVED BY MAYOR _____

_____, MAYOR

FORM APPROVED _____, DIRECTOR OF LAW

Resolution No.24-56

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 Fund, in the amount of \$2,187.77 (To put funds into the Fire-Overtime account. This is for special duty at the Licking Spring Trout Club for fireworks 2024.)

100.205.5118	Fire-Uniformed, Overtime	2,187.77
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Section 2. There is hereby an appropriation of the unappropriated balance of the 100 Fund, in the amount of \$2,127.72 (Received as reimbursement for 1st quarter 2024 CPT training from the State of Ohio. Money must be kept separate from the General Fund and only used for authorized law enforcement training purposes.)

100.203.5220.2	Continuing Professional Training	2,127.72
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This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2024.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____

Approved as to form Director of Law _____, _____

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund			100	Fund Source
Fund	Dept	Object	Account Description	Amount
100	205	5118	Fire-Unformed, Overtime	2,187.77
Total				\$2,187.77
Reason for Appropriations				
Request appropriation to put funds into the Fire-Overtime account				
This is for special duty at the Licking Spring Trout Club for Fireworks 2024				

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate				
Fund	Dept	Object	Account Description	Amount
Total				\$0.00
Reason for Disappropriations				

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Reason

Requester <i>[Signature]</i>	Date <i>14 MAR 2024</i>		
Director <i>[Signature]</i>	Date <i>5/15/24</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Auditor	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
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Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund			100 - General Fund	Fund Source
Fund	Dept	Object	Account Description	Amount
100	203	5220.2	Continuing Professional Training	2,127.72
Total				\$2,127.72
Reason for Appropriations				
Above amount was received as reimbursement for 1st quarter 2024 CPT training from the State of Ohio. Money must be kept separate from the General Fund and only used for authorized law enforcement training purposes.				
<div style="float: right; font-size: small;"> 1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund. 2. Please enter Fund Source from which dollars will be appropriated - Number and Name. </div>				

Disappropriate				
Fund	Dept	Object	Account Description	Amount
Total				\$0.00
Reason for Disappropriations				
<div style="float: right; font-size: small;"> 1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account. 2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year. </div>				

Expedite - Waive Second Reading	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Reason _____

Requestor Chief Erik McKee	Date 5/9/2024	
Director	Date 5/15/24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor _____	Date _____	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor _____	Date _____	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date _____	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
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