

September 14, 2023

FINANCE COMMITTEE

September 18, 2023

Committee and Council Meetings can be viewed by accessing YouTube

Council Chambers

5:45pm

AGENDA

1. Consider **Resolution No. 23-83** A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO PREPARE AND SUBMIT APPLICATIONS TO THE OHIO DEPARTMENT OF PUBLIC SAFETY FOR FISCAL YEAR 2024 BODY WORN CAMERA GRANT FUNDING
2. Consider **Resolution No. 23-84** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
3. Consider **Resolution No. 23-85 Exp** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
4. Other items at the discretion of the chair

BY _____

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO PREPARE AND SUBMIT APPLICATIONS TO THE OHIO DEPARTMENT OF PUBLIC SAFETY FOR FISCAL YEAR 2024 BODY WORN CAMERA GRANT FUNDING.

WHEREAS, the State of Ohio provides financial assistance to state and local law enforcement agencies for activities which, among other purposes, improve the effectiveness of the criminal justice system; and,

WHEREAS, in Ohio, the Body Worn Camera Grant Program is administered by the Ohio Department of Public Safety, Office of Criminal Justice Services; and,

WHEREAS, the Ohio Office of Criminal Justice Services prepared funding directives which provides that funds are available for activities to improve evidence collection, train officers, strengthen officer performance and accountability, enhance agency transparency, and to document and investigate encounters between police and the public; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, AND STATE OF OHIO, THAT:

- Section 1: This Council does hereby authorize and direct the Mayor, and his representative, to prepare applications to the Ohio Department of Public Safety Office of Criminal Justice Services for funding assistance through the Body Worn Grant Program for Fiscal Year 2024, and to make in connection therewith, all certifications, understandings, and assurances contained therein.
- Section 2: In furtherance of the directives established herein, the Mayor is authorized to take whatever action is legally available to attain such funding in the best interest of the City and its participation in available crime prevention funding programs.
- Section 3: That the Mayor be and hereby is designated as the authorizing official to enter into an agreement with the Ohio Department of Public Safety and its agencies to administer the grant program and to accept said funds when they become available.
- Section 4: This Resolution shall become effective upon the earliest date permitted by Article 4.07 of the Charter of the City of Newark, Ohio.

ADOPTED THIS _____ DAY OF _____, 2023

_____, PRESIDENT OF COUNCIL

ATTEST _____, CLERK OF COUNCIL

DATE FILED WITH MAYOR _____

DATE APPROVED BY MAYOR _____

_____, MAYOR

FORM APPROVED: _____, DIRECTOR OF LAW

Resolution No.23-84

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 621 Water Fund, in the amount of \$270,000.00 (Additional Funding for Water Treatment Chemicals due to increased bid price for 2023)

621.709.5305	Chemicals	270,000.00
--------------	-----------	------------

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2023.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____

Approved as to form Director of Law _____

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund			621- Water Dept	Fund Source
Fund	Dept	Object	Account Description	Amount
621	709	5305	Chemicals	270,000.00
Total				\$270,000.00

Reason for Appropriations
 Additional funding for Water Treatment Chemicals due to increased bid price for 2023.

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate				
Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
--	------------------------------	--

Reason

Requester <i>B. J. ...</i>	Date <i>9/7/2023</i>		
Director <i>D. J. ...</i>	Date <i>9/1/2023</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor <i>[Signature]</i>	Date <i>9.7.2023</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Auditor <i>[Signature]</i>	Date <i>9.8.23</i>	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
--------------------------	------	----------------------------------	-------------------------------------

Resolution No.23-85 Exp

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 209 Hotel/Motel Fund, in the amount of \$180,000.00 (Hotel/Motel Bed Tax Disbursements)

209.100.5643	Hotel/Motel Tax Disbursements	180,000.00
--------------	-------------------------------	------------

Section 2. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$129,095.00 (To cover benefits for retention grant)

100.202.5121	Pension	49,140.00
100.202.5126	Medicare	3,654.00
100.202.5127	Workers Comp	3,923.00
100.205.5121	Pension	64,230.00
100.205.5126	Medicare	3,886.00
100.205.5127	Workers Comp	4,172.00

Section 3. There is hereby an appropriation of the unappropriated balance of the 422 Debt ServiceFund, in the amount of \$1,400.00 (Annual Paying Agent Fee for Bonds)

422.925.5238	Service General	259.00
422.929.5238	Services General	141.00
422.100.5238	Services General	1,000.00

Section 4. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$7,806.00 (Change in Life Insurance)

100	101	5124400	Life Insurance	418.00
100	102	5124400	Life Insurance	38.00

100	103	5124400	Life Insurance	78.00
100	104	5124400	Life Insurance	243.00
100	106	5124400	Life Insurance	452.00
100	107	5124400	Life Insurance	725.00
100	112	5124400	Life Insurance	591.00
100	114	5124400	Life Insurance	119.00
100	115	5124400	Life Insurance	75.00
100	116	5124400	Life Insurance	438.00
100	121	5124400	Life Insurance	75.00
100	122	5124400	Life Insurance	284.00
100	127	5124400	Life Insurance	123.00
100	131	5124400	Life Insurance	553.00
100	202	5124400	Life Insurance	2,625.00
100	203	5124400	Life Insurance	515.00
100	204	5124400	Life Insurance	44.00
100	205	5124400	Life Insurance	75.00
100	432	5124400	Life Insurance	335.00

Section 5. There is hereby an appropriation of the unappropriated balance of the 221 Street Fund, in the amount of \$986.00 (Change in Life Insurance)

221	302	5124400	Life Insurance	986.00
-----	-----	---------	----------------	--------

Section 6. There is hereby an appropriation of the unappropriated balance of the 231 AP Fund, in the amount of \$150.00 (Change in Life Insurance)

231	113	5124400	Life Insurance	150.00
-----	-----	---------	----------------	--------

Section 7. There is hereby an appropriation of the unappropriated balance of the 235 SR Judicial Fund, in the amount of \$116.00 (Change in Life Insurance)

235 112 5124400 Life Insurance 116.00

Section 8. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$154.00 (Change in Life Insurance)

100 601 5124400 Life Insurance 154.00

Section 9. There is hereby an appropriation of the unappropriated balance of the 261 Court Computerization Fund, in the amount of \$38.00 (Change in Life Insurance)

261 161 5124400 Life Insurance 8.00

261 167 5124400 Life Insurance 30.00

Section 10. There is hereby an appropriation of the unappropriated balance of the 621 Water Fund, in the amount of \$1,728.00 (Change in Life Insurance)

621 706 5124400 Life Insurance 532.00

621 707 5124400 Life Insurance 88.00

621 708 5124400 Life Insurance 553.00

621 709 5124400 Life Insurance 555.00

Section 11. There is hereby an appropriation of the unappropriated balance of the 661 Sewer Fund, in the amount of \$886.00 (Change in Life Insurance)

661 713 5124400 Life Insurance 546.00

661 714 5124400 Life Insurance 126.00

661 715 5124400 Life Insurance 214.00

Section 12. There is hereby an appropriation of the unappropriated balance of the 669 Storm Fund, in the amount of \$38.00 (Change in Life Insurance)

669 169 5124400 Life Insurance 38.00

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2023.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____

Approved as to form Director of Law _____, _____

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund

100 Fund Source

Fund	Dept	Object	Account Description	Amount
209	100	5643	Hotel/Motel Bed Tax Disbursements	180,000.00
Total				\$180,000.00

Reason for Appropriations

2023 SEP - 7 PM 2:11

RECEIVED
RYAN T. BURR
AUDITOR

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate


Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

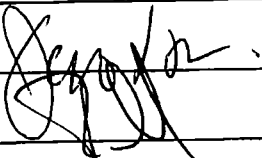
1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading Yes No

Reason

Requester  Date 9.6.2023

Director _____ Date _____ Approve Disapprove

Mayor  Date 9.7.2023 Approve Disapprove

Auditor _____ Date 9.8.23 Approve Disapprove

Finance Committee Action Date _____ Approve Disapprove

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund					100 GF	Fund Source
Fund	Dept	Object	Account Description	Amount		
100	202	5121	Pension	49,140.00		
100	202	5126	Medicare	3,654.00		
100	202	5127	Workers Comp	3,923.00		
100	205	5121	Pension	64,320.00		
100	205	5126	Medicare	3,886.00		
100	205	5127	Workers Comp	4,172.00		
				Total	\$	129,095.00

Reason for Appropriations
To cover benefits for retention grant.

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate						
Fund	Dept	Object	Account Description	Amount		
				Total	\$	-

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading Yes No

Reason

Requester <i>Barbara Gucken</i>	Date <i>9/11/23</i>	
Director <i>[Signature]</i>	Date <i>9/11/23</i>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor <i>[Signature]</i>	Date <i>9-12-23</i>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor <i>[Signature]</i>	Date <i>9-12-23</i>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Request Form

Finance Committee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
--------------------------	------	----------------------------------	-------------------------------------

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund 422- Debt Service Fund Source

Fund	Dept	Object	Account Description	Amount
422	925	5238	Services General	259.00
422	929	5238	Services General	141.00
422	100	5238	Services General	1,000.00
Total				\$ 1,400.00

Reason for Appropriations
Annual Paying Agent Fee for Bonds

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading Yes No

Reason

Requester *Joseph S. Williams* Date 9/11/23

Director _____ Date _____ Approve Disapprove

Mayor *[Signature]* Date 9-12-23 Approve Disapprove

Auditor *[Signature]* Date 9-11-23 Approve Disapprove

Finance Committee Action _____ Date _____ Approve Disapprove

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund				100 -GF	Fund Source
Fund	Dept	Object	Account Description	Amount	
100	101	5124400	Life Insurance	418.00	
100	102	5124400	Life Insurance	38.00	
100	103	5124400	Life Insurance	78.00	
100	104	5124400	Life Insurance	243.00	
100	106	5124400	Life Insurance	452.00	
100	107	5124400	Life Insurance	725.00	
100	112	5124400	Life Insurance	591.00	
100	114	5124400	Life Insurance	119.00	
100	115	5124400	Life Insurance	75.00	
100	116	5124400	Life Insurance	438.00	
100	121	5124400	Life Insurance	75.00	
100	122	5124400	Life Insurance	284.00	
100	127	5124400	Life Insurance	123.00	
100	131	5124400	Life Insurance	553.00	
100	202	5124400	Life Insurance	2,625.00	
100	203	5124400	Life Insurance	515.00	
100	204	5124400	Life Insurance	44.00	
100	205	5124400	Life Insurance	75.00	
100	432	5124400	Life Insurance	335.00	
Total				\$	7,806.00

Reason for Appropriations
Change in Life Insurance

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate				Amount
Fund	Dept	Object	Account Description	
Total				\$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Reason		

Requester <u><i>Julia Williams</i></u>	Date <u>9/12/23</u>				
Director	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>		
Mayor	Date <u>9-12-23</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>		
Auditor	Date <u>9-12-23</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>		

Finance Committee Action	Date				
		Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>		

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund 221 Street Fund Source

Fund	Dept	Object	Account Description	Amount
221	302	5124400	Life Insurance	986.00
Total				\$ 986.00

Reason for Appropriations
Change in Life Insurance

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading Yes No

Reason

Requester <u><i>Joseph Swilkins</i></u>	Date <u>9/12/23</u>	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Director	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor <u><i>[Signature]</i></u>	Date <u>9-12-23</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Auditor <u><i>[Signature]</i></u>	Date <u>9-12-23</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Finance Commlltee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund				231 - AP Grant	Fund Source
Fund	Dept	Object	Account Description	Amount	
231	113	5124400	Life Insurance	150.00	
Total				\$	150.00
Reason for Appropriations				1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund. 2. Please enter Fund Source from which dollars will be appropriated -Number and Name.	
Change in Life Insurance					

Disappropriate					
Fund	Dept	Object	Account Description	Amount	
Total				\$	-
Reasons for Disappropriations				1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account. 2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.	

Expedite - Waive Second Reading	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Reason		

Requester <u><i>Angela S Williams</i></u>	Date <u>9/12/23</u>		
Director	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor	Date <u>9-12-23</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Auditor	Date <u>9-12-23</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
--------------------------	------	----------------------------------	-------------------------------------

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund 235 - SR Judicial Fund Source

Fund	Dept	Object	Account Description	Amount
235	112	5124400	Life Insurance	116.00
Total				\$ 116.00

Reason for Appropriations
Change in Life Insurance

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading Yes No

Reason

Requester <u>Jennifer S Williams</u>	Date <u>9/12/23</u>	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Director	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor <u>[Signature]</u>	Date <u>9-12-23</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Auditor <u>[Signature]</u>	Date <u>9-12-23</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
--------------------------	------	----------------------------------	-------------------------------------

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund 236-CDBG Fund Source
100-GF

Fund	Dept	Object	Account Description	Amount
236	601	5124400	Life Insurance	154.00
Total				\$ 154.00

Reason for Appropriations
Change in Life Insurance

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading Yes No

Reason

Requester <i>Mageline S Williams</i>	Date <i>9/12/23</i>	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Director	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor <i>[Signature]</i>	Date <i>9.12.23</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Auditor <i>[Signature]</i>	Date <i>9-12-23</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
--------------------------	------	----------------------------------	-------------------------------------

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund				261 Court Computerization Fund Source
Fund	Dept	Object	Account Description	Amount
261	161	5124400	Life Insurance	8.00
261	167	5124400	Life Insurance	30.00
Total \$				38.00

Reason for Appropriations
Change in Life Insurance

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate				
Fund	Dept	Object	Account Description	Amount
Total \$				-

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading Yes No

Reason

Requester <i>[Signature]</i>	Date <i>9/12/23</i>	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Director <i>[Signature]</i>	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor <i>[Signature]</i>	Date <i>9.12.23</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Auditor <i>[Signature]</i>	Date <i>9.12.23</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
--------------------------	------	----------------------------------	-------------------------------------

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund 621 - Water Fund Source

Fund	Dept	Object	Account Description	Amount
621	706	5124400	Life Insurance	532.00
621	707	5124400	Life Insurance	88.00
621	708	5124400	Life Insurance	553.00
621	709	5124400	Life Insurance	555.00
Total				\$ 1,728.00

Reason for Appropriations
Change in Life Insurance

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading Yes No

Reason

Requester *Andrew Swilkina* Date 9/12/23

Director _____ Date _____ Approve Disapprove

Mayor *[Signature]* Date 9-12-23 Approve Disapprove

Auditor *[Signature]* Date 9-12-23 Approve Disapprove

Finance Committee Action _____ Date _____ Approve Disapprove

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund 661 Sewer Fund Source

Fund	Dept	Object	Account Description	Amount
661	713	5124400	Life Insurance	546.00
661	714	5124400	Life Insurance	126.00
661	715	5124400	Life Insurance	214.00
Total				\$ 886.00

Reason for Appropriations
Change in Life Insurance

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading Yes No

Reason

Requester	<i>Joseph S Williams</i>	Date	<i>9/12/23</i>		
Director		Date		Approve	<input type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor	<i>[Signature]</i>	Date	<i>9.12.23</i>	Approve	<input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor	<i>[Signature]</i>	Date	<i>9-12-23</i>	Approve	<input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve	<input type="checkbox"/> Disapprove <input type="checkbox"/>
--------------------------	------	---------	--

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund					669 - Storm	Fund Source
Fund	Dept	Object	Account Description	Amount		
669	169	5124400	Life Insurance	38.00		
Total				\$ 38.00		
Reason for Appropriations					<p>1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.</p> <p>2. Please enter Fund Source from which dollars will be appropriated -Number and Name.</p>	
Change in Life Insurance						

Disappropriate					
Fund	Dept	Object	Account Description	Amount	
Total				\$ -	
Reasons for Disappropriations					<p>1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.</p> <p>2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.</p>

Expedite - Waive Second Reading	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Reason		

Requester <i>Andrew S Williams</i>	Date <i>9/12/23</i>				
Director	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>		
Mayor	Date <i>9/12/23</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>		
Auditor	Date <i>9-12-23</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>		

Finance Committee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
--------------------------	------	----------------------------------	-------------------------------------