

March 16, 2023

FINANCE COMMITTEE

March 20, 2023

Committee and Council Meetings can be viewed by accessing YouTube

Council Chambers

5:45pm

AGENDA

1. Consider **Resolution No. 23-27** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
2. Consider **Resolution No. 23-29 Exp** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
3. Consider **Resolution No. 23-30** A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF NEWARK, OHIO TO PARTICIPATE IN THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM
4. Other items at the discretion of the chair

Resolution No.23-27

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$57,468.16 (Funding of recently created Criminalist position in the Division of Police)

100.203.5111	Salaries & Wages	36,523.20
100.203.5122	PERS	5,113.25
100.203.5122.100	PERS Pickup	1,826.16
100.203.5124	Health Insurance	12,907.51
100.203.5126	Medicare	529.59
100.203.5127	Workers Compensation	568.45

Section 2. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$219,336.70 (Four unfilled officer positions were erroneously converted to unfunded positions in the 2023 budget. Amounts requested are for April thru December 2023 for those four positions)

100.202.5111	Salaries and Wages	131,598.95
100.202.5121	Police & Fire Pension	16,120.80
100.202.5124	Health Insurance	66,381.12
100.202.5124.110	Non-AFSCME Dental	1,041.84
100.202.5124.400	Life Insurance	237.60
100.202.5126	Medicare	1,908.18
100.202.5127	Workers Comp	2,048.21

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2023.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____

Approved as to form Director of Law _____, _____

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund 100 General Fund Fund Source

Fund	Dept	Object	Account Description	Amount
100	203	5111	Salaries and Wages	36,523.20
100	203	5122	PERS	5,113.25
100	203	5122 100	PERS Pickup	1,826.16
100	203	5124	Health Insurance	12,907.51
100	203	5126	Medicare	529.59
100	203	5127	Workers Compensation	568.45
Total				\$57,468.16

Reason for Appropriations
 Funding of recently created Criminalist position in the Division of Police.
 Ordinance 22-56.

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading Yes No

Reason

Chief Erik McKee	Date	7-Mar-23	
Director	Date	3/7/23	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor	Date	3.8.23	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor	Date	3-14-23	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action Date _____ Approve Disapprove

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund 100 General Fund Fund Source

Fund	Dept	Object	Account Description	Amount
100	202	5111	Salaries and Wages	131,598.95
100	202	5121	Police & Fire Pension	16,120.80
100	202	5124	Health Insurance	66,381.12
100	202	5124	Non-AFSCME Dental	1,041.84
100	202	5124	Life Insurance	237.60
100	202	5126	Medicare	1,908.18
100	202	5127	Workers Compensation	2,048.21
Total				\$219,336.70

Reason for Appropriations
 Four unfilled officer positions were erroneously converted to unfunded positions in the 2023 budget. Amounts requested are for April thru December 2023 for those four positions.

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

2023 MAR 14 PM 3:22
 RECEIVED
 RYAN T. BUBB
 AUDITOR

Expedite - Waive Second Reading Yes No

Reason

Chief Erik McKee	Date	10-Mar-23	
Director	Date	3/14/23	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor	Date	3-14-23	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor	Date	3-16-2023	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action Date _____ Approve Disapprove

Resolution No.23-29 Exp

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 220 COVID 19- ARP Fund, in the amount of \$395,000.00 (47-49 W Main St approx. \$360,000 and Corner of E Main and Cedar approx.. \$35,000 and all costs involved with the purchase of the two properties)

220.103.5501	Land Purchase	395,000.00
--------------	---------------	------------

Section 1. There is hereby an appropriation of the unappropriated balance of the 621 Water Dept. Fund, in the amount of \$140,000.00 (Amendment to Riverbank Filtration Project for Capacity Study)

621.706.5231	Professional Services	140,000.00
--------------	-----------------------	------------

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2023.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____

Approved as to form Director of Law _____, _____

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund 220 Fund Source

Fund	Dept	Object	Account Description	Amount
220	103	5501	Land Purchase	395,000.00
Total				\$395,000.00

Reason for Appropriations
 1) 47-49 W Main Street/ approx 360,000.00
 2) Corner of E Main and Cedar/ approx 35,000.00
 and all costs involved with the purchase of the two properties

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading Yes No

Reason

Requester Jennifer Bubb Date 3-14-2023

Director Date 3-14-2023 Approve Disapprove

Mayor Date 3-15-2023 Approve Disapprove

Auditor Date 3-16-2023 Approve Disapprove

Finance Committee Action Date _____ Approve Disapprove

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund

621 Fund Source

Fund	Dept	Object	Account Description	Amount
621	706	5231	Professional Services	140,000.00
Total				\$140,000.00

Reason for Appropriations
Amendment to Riverbank Filtration Project for Capacity Study

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading Yes No

Reason

Requester <i>[Signature]</i>	Date <i>3/16/23</i>		
Director <i>[Signature]</i>	Date <i>3/14/23</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor <i>[Signature]</i>	Date <i>3-16-2023</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Auditor <i>[Signature]</i>	Date <i>3/16/23</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Action Date _____ Approve Disapprove

BY: _____

A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF NEWARK, OHIO TO PARTICIPATE IN THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM

WHEREAS, Ohio Revised Code Section 9.48 allows political subdivisions to participate in joint purchasing programs operated by and through national or state associations of political subdivisions; and,

WHEREAS, Sourcewell is a political subdivision and governmental unit of the state of Minnesota serving as a municipal contracting agency for government and education agencies by providing national cooperative contract purchasing services to its members through joint powers agreements that leverage the aggregate buying power of its members nationwide; and,

WHEREAS, membership in Sourcewell is free and there is no obligation for the City to purchase through its service; and,

WHEREAS, the City desires to participate in Sourcewell's purchasing program as another cost-effective option for purchasing supplies, services, equipment, and certain other materials.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, AND STATE OF OHIO, THAT:

Section 1: The Director of Public Service is hereby authorized to sign any necessary documents allowing the City of Newark, Ohio to execute a participation agreement and/or contract with Sourcewell.

Section 2: The Director of Public Service is hereby authorized to sign any necessary documents and complete any related steps required to participate in national cooperative purchasing contracts through Sourcewell, for the purchase of supplies, services, equipment, and certain other materials under Ohio Revised Code 9.48.

Section 3: This Resolution shall come into full force and effect at the earliest opportunity allowable by law.

Passed this _____ day of _____ 2023

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

DATE FILED WITH MAYOR: _____

DATE APPROVED BY MAYOR: _____

MAYOR

FORM APPROVED: _____
DIRECTOR OF LAW

Prepared by the Office of the Director of Law