

## Finance Committee Minutes

Honorable Council  
City of Newark, Ohio  
October 3, 2023  
5:45pm

The Finance Committee met in Council Chambers October 2, 2023 with these members in attendance:

Doug Marmie – Chair  
Spencer Barker  
Bradley Chute  
Beth Bline sitting in for Jonathan Lang  
Michael Houser

### We wish to report :

**Mr. Marmie** - The unappropriated balance of the General Fund is \$416,089.00 and the balance of the Budget Stabilization Fund is \$1,624,530.00

#### 1. **Resolution No. 23-87 Exp** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby an appropriation of the unappropriated balance of the 665 Sewer Projects Fund, in the amount of \$15,187,000.00 (South Second Street project)

665.766.5000766	Memo Expense	14,000.000.0 0
665.766.5238	Services General	1,187,000.00

**Brandon Fox, Water Administrator** - These funds are for the South 2<sup>nd</sup> Street project, from the railroad crossing to the bridge at Ohio Street. \$14 million is for construction it's a memo expense, the \$1.1 million is for the construction management services that project will start in January.

**Motion to send to full Council by Mr. Barker, second by Ms. Bline**

**Mr. Houser** - Can you remind me of the timeline on that one?

**Mr. Fox** - It will be completed by June of 2026.

**Motion passed 5-0**

Section 2. There is hereby an appropriation of the unappropriated balance of the 673 Buckeye Corridor Fund, in the amount of \$15,000.00 (Additional Amount needed for note renewal)

673.706.5411102	Note Renewal	15,000.00
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**Brandon Fox, Water Administrator** - This is for the Raccoon Creek streambank project going on by Church Street right now, it's a note established in 2022 and this is for some extra fees for that note to allow that project to get

Section 3. There is hereby an appropriation of the unappropriated balance of the 621 Water Fund, in the amount of \$45,000.00 (Credit Card processing fees and Water Note Renewal Fees) through completion late this year or early next year.

**Motion to send to full Council by Mr. Barker, second by Mr. Houser, Motion passed 5-0**

621.706.5238	Services General	45,000.00
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**Brandon Fox, Water Administrator** - This is from unappropriated balance Water Fund, we had credit and debit card fees for folks that use those services online to pay their water bills and that has continued to increase due to credit card fees as well as more people paying online, so this will get us through the end of the year, then also we have \$12,000 in that for a note renewal for the east side transmission line and the Thornwood Faye Dr. booster station.

**Motion to send to full Council by Mr. Barker, second by Mr. Houser**

**Mr. Barker** - On the credit card processing fees, you said they're getting larger, are we looking to put out for bid a new credit card processor with lower fees? What's the status of that?

**Mr. Fox** - Good question, we've done both, actually in July we went back to our current company and they gave us a different rate, so we are saving about \$5-\$6,000 a month currently and we're considering what best process would be for that. Talking to some of the office staff and Roger, back in the day we wanted people to pay online and to pay with credit cards, so we've already absorbed some of those fees and that was good, but in the last 4 years we've gone from \$75,000 a year to \$200,000 a year, so we need to continue to examine how we absorb those fees.

**Mr. Houser** - Has there been a consideration of passing those fees along to those people who use that?

**Mr. Fox** - Yes, that has been a consideration.

**Mr. Marmie** - Just a recommendation, if you do that, set your fee automatic and give a discount for those who do

not pay with a credit card. The manner in which you present it you will get less complaints and headaches and things like that.

**Mr. Fox** - Good point. Anything up to \$5,000 is a fee, so you cannot process anything over \$5,000 max to help us with those fees. So now we have some customers that will pay multiple \$5,000 increments because they get the credit on their end for that, so it's a good problem.

Section 4. There is hereby an appropriation of the unappropriated balance of the 221 Street Fund, in the amount of \$63,756.00 (AFSCME Raises)

221	302	5111	Salaries	58,570.00
221	302	5122	PERS	1,620.00
221	302	5122100	PERS Pickup	579.00
221	302	5126	Medicare	850.00
221	302	5127	Workers Comp	912.00
221	302	5147	Sick Leave Conversion	1,225.00

**Ryan Bubb, City Auditor** - The following 7 requests are to properly fund the accounts for the AFSCME contract that was passed recently by Council, so I would ask for your support.

**Motion to send to full Council by Mr. Barker, second by Ms. Bline**

**Steven Smith, 237 Violet Ct.** - I noticed on the Financial Form it was marked Expedite, but there was no reason for that, I noticed a few items that were like that, there was no reason.

**Mr. Marmie** - The reason is because we actually passed the legislation and we need to get these folks paid and this is a part of the payroll that we voted on previously.

**Mr. Smith** - I would appreciate if the reason was put on the form.

**Mr. Marmie** - Sure.

**Motion passed 5-0**

Section 5. There is hereby an appropriation of the unappropriated balance of the 669 Storm Fund, in the amount of \$3,545.00 (AFSCME Raises)

669	169	5111	Salaries	
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				2,966.00
669	169	5122	PERS	87.00
669	169	5122100	PERS Pickup	31.00
669	169	5126	Medicare	43.00
669	169	5127	Workers Comp	47.00
669	169	5147	Sick Leave Conversion	371.00

**Motion to send to full Council by Mr. Barker, second by Mr. Houser, Motion passed 5-0**

Section 6. There is hereby an appropriation of the unappropriated balance of the 621 Water Fund, in the amount of \$96,343.00 (AFSCME Raises)

621	706	5111	Salaries	24,748.00
621	706	5122	PERS	833.00
621	706	5122100	PERS Pickup	298.00
621	706	5126	Medicare	359.00
621	706	5127	Workers Comp	386.00
621	706	5147	Sick Leave Conversion	1,750.00
621	707	5111	Salaries	5,809.00
621	707	5122	PERS	156.00
621	707	5122100	PERS Pickup	56.00
621	707	5126	Medicare	85.00
621	707	5127	Workers Comp	91.00
621	707	5147	Sick Leave Conversion	154.00
621	708	5111	Salaries	31,917.00
621	708	5122	PERS	

				1,179.00
621	708	5122100	PERS Pickup	421.00
621	708	5126	Medicare	463.00
621	708	5127	Workers Comp	497.00
621	708	5147	Sick Leave Conversion	840.00
621	709	5111	Salaries	24,053.00
621	709	5122	PERS	736.00
621	709	5122100	PERS Pickup	263.00
621	709	5126	Medicare	349.00
621	709	5127	Workers Comp	375.00
621	709	5147	Sick Leave Conversion	525.00

**Motion to send to full Council by Mr. Barker, Second by Mr. Houser, Motion passed 5-0**

Section 7. There is hereby an appropriation of the unappropriated balance of the 661 Water Fund, in the amount of \$53,366.00 (AFSCME Raises)

661	713	5111	Salaries	26,454.00
661	713	5122	PERS	743.00
661	713	5122100	PERS Pickup	266.00
661	713	5126	Medicare	384.00
661	713	5127	Workers Comp	412.00
661	713	5147	Sick Leave Conversion	1,260.00
661	714	5111	Salaries	5,843.00
661	714	5122	PERS	160.00
661	714	5122100	PERS Pickup	

				58.00
661	714	5126	Medicare	85.00
661	714	5127	Workers Comp	91.00
661	714	5147	Sick Leave Conversion	105.00
661	715	5111	Salaries	16,040.00
661	715	5122	PERS	601.00
661	715	5122100	PERS Pickup	215.00
661	715	5126	Medicare	233.00
661	715	5127	Workers Comp	250.00
661	715	5147	Sick Leave Conversion	166.00

**Motion to send to full Council by Mr. Barker, Second by Mr. Houser, motion passed 5-0**

Section 8. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$26,120.00 (AFSCME Raises)

100	432	5111	Salaries	20,210.00
100	432	5122	PERS	1,189.00
100	432	5122100	PERS Pickup	425.00
100	432	5126	Medicare	294.00
100	432	5127	Workers Comp	315.00
100	602	5147	Sick Leave Conversion	420.00
100	602	5111	Salaries	2,966.00
100	602	5122	PERS	87.00
100	602	5122100	PERS Pickup	31.00
100	602	5126	Medicare	

				43.00
100	602	5127	Workers Comp	47.00
100	602	5147	Sick Leave Conversion	93.00

**Motion to send to full Council by Mr. Barker, Second by Mr. Houser, Motion passed 5-0**

Section 9. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$31,957.00 (AFSCME Raises)

100	104	5111	Salaries	5,776.00
100	104	5122	PERS	151.00
100	104	5122100	PERS Pickup	54.00
100	104	5126	Medicare	84.00
100	104	5127	Workers Comp	90.00
100	104	5147	Sick Leave Conversion	400.00
100	114	5111	Salaries	2,927.00
100	114	5122	PERS	81.00
100	114	5122100	PERS Pickup	29.00
100	114	5126	Medicare	43.00
100	114	5127	Workers Comp	46.00
100	114	5147	Sick Leave Conversion	329.00
100	122	5111	Salaries	8,926.00
100	122	5122	PERS	263.00
100	122	5122100	PERS Pickup	94.00
100	122	5126	Medicare	130.00
100	122	5127	Workers Comp	

				139.00
100	122	5147	Sick Leave Conversion	1,256.00
100	124	5111	Salaries	10,153.00
100	124	5122	PERS	435.00
100	124	5122100	PERS Pickup	156.00
100	124	5126	Medicare	148.00
100	124	5127	Workers Comp	158.00
100	124	5147	Sick Leave Conversion	89.00

**Motion to send to full Council by Mr. Barker, Second by Mr. Houser, Motion passed 5-0**

Section 10. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$79,818.00 (AFSCME Raises)

100	127	5111	Salaries	6,145.00
100	127	5122	PERS	203.00
100	127	5122100	PERS Pickup	73.00
100	127	5126	Medicare	90.00
100	127	5127	Workers Comp	96.00
100	127	5147	Sick Leave Conversion	280.00
100	131	5111	Salaries	26,316.00
100	131	5122	PERS	1,053.00
100	131	5122100	PERS Pickup	376.00
100	131	5126	Medicare	382.00
100	131	5127	Workers Comp	410.00
100	131	5147	Sick Leave	



			Conversion	324.00
100	203	5111	Salaries	36,873.00
100	203	5122	PERS	1,873.00
100	203	5122100	PERS Pickup	669.00
100	203	5126	Medicare	535.00
100	203	5127	Workers Comp	574.00
100	203	5147	Sick Leave Conversion	385.00
100	204	5111	Salaries	2,888.00
100	204	5122	PERS	76.00
100	204	5122100	PERS Pickup	27.00
100	204	5126	Medicare	42.00
100	204	5127	Workers Comp	45.00
100	204	5147	Sick Leave Conversion	83.00

**Motion to send to full Council by Mr. Barker, Second by Mr. Houser, Motion passed 5-0**

**Auditor Bubb** - Mr. Chair, I just wanted to properly update you, if this is passed it will take your unappropriated balance down to about \$279,000.

Meeting stands adjourned

Doug Marmie, Chair