

Finance Committee Minutes

Honorable Council
City of Newark, Ohio
May 2, 2023
5:45pm

The Finance Committee met in Council Chambers May 1, 2023 with these members in attendance:

Doug Marmie – Chair
Spencer Barker
Cheri Hottinger
Jonathan Lang
Michael Houser

We wish to report :

Mr. Marmie - First item, the unappropriated balance of the General Fund is \$2,129,887.00 and the cash balance of the Budget Stabilization Fund is \$1,364,030.00

- Resolution No 23-45** A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF PUBLIC SAFETY OFFICE FOR FEDERAL FISCAL YEAR 2024 OHIO TRAFFIC SAFETY GRANTS PROGRAMS: SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) AND THE IMPAIRED DRIVING ENFORCMENT PROGRAM (IDEP).
Barbara Gilkes - The State recently notified the City we are eligible for the next fiscal year 2024. In 2023 the City received \$11,781.95 for the IDEP program, we received \$13, 295.31 for the STEP grant program. These are important overtime programs.
Motion to send to full Council by Mr. Barker, second by Mr. Lang, Motion passed 5-0
- Resolution No. 23-46** A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF NEWARK TO ENTER INTO A COMMUNITY DEVELOPMENT BLOCK GRANT FUNDED SUBRECIPIENT AGREEMENT WITH THE HEREINAFTER NAMED ORGANIZATIONS TO CARRY OUT ACTIVITIES INCLUDED WITHIN NEWARK'S FY 2023 COMMUNITY DEVELOPMENT BLOCK GRANT ONE YEAR ACTION PLAN.
Barbara Gilkes - The City recently submitted it's 2023 one year plan to the Dept. of Housing and Urban Development Columbus office. What this legislation does is allow us to enter into contractual agreements with 10 different non-profits and I'll go through each of the non-profits we are going to partner with and tell you the amount of the reward. Behavioral Health Care Partners, St. Vincent DePaul, Coalition of Care, Licking County Coalition for Housing, Together We Grow, The Woodlands, St. Vincent Haven and Salvation Army will each be awarded \$8,500, for their various programs, Canal Market will be awarded \$5,000 for it's downtown Market Operations, and Newark Development Partners will be awarded \$110,000.
Motion to send to full Council by Mr. Lang, second by Mr. Houser
Mr. Marmie - What was the other one you said \$110,000? Newark Development Partners was the \$110,000, right?

Ms. Gilkes - Yes.

Mr. Barker - Maybe you can't answer this, but I'd like it to be answered in the future, when we're selecting these organizations, for instance Mr. Marmie and I mentioned, Coalition for Care is actually Licking County, so are those dollars that we are budgeting them that have to be spent in Newark?

Ms. Gilkes - Yes. We get documentation. All of our HUD money must be spent within the City of Newark, it can go to a County organization, but we have to get documentation that it was spent on Newark residents.

Motion passed 5-0

3. **Resolution No. 23-47 Exp** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby an appropriation of the unappropriated balance of the 230 OCJS Fund, in the amount of \$75,300.00 (Grant Dollars received from the State of Ohio Criminal Justice System for body worn cameras for the police department)

230.230.5312	Law Enforcement Supplies	75,300.00
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Ms. Gilkes - This was exciting for me, this is for the Division of Police because we were awarded a second body worn camera grant and what that means for the Police Department is, currently they share 40 cameras with 73 Officer and with the upload and charging time and shared computers, they had instances where there were not enough cameras. This funding will allow us to lease 25 additional cameras, so we'll be able to assign all of the uniformed officers their own cameras and we'll have cameras available for administrative staff and detectives as needed.

Motion to send to full Council by Mr. Barker, second by Lang, Motion passed 5-0

Section 2. There is hereby a disappropriation of the appropriated balance of the 231 Probation Grant Fund, in the amount of \$11,896.00 (overage in account)

231.113.5111	Wages	11,896.00
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Kevin Saad, Director of Adult Probation - This is in reference to one of our grants, that grant ends on June 30th of this year, so we have to go through the original budget that was done two years ago, we'd just like to disappropriate it from that account.

Motion to send to full Council by Mr. Lang, second by Mr. Barker

Mr. Marmie - Why don't you go ahead and say the next part so then they are aware of where it's actually being transferred to.

Director Saad - So, I spoke with our IT person for the department and they said we needed some computer equipment, so we're going to use this money that we just disappropriated to buy those computers, it's all grant money and won't cost the City anything.

Motion to disappropriate passed 5-0

Section 3. There is hereby an appropriation of the unappropriated balance of the 231 Probation Grant Fund, in the amount of \$11,896.00 (Purchase 3 desktop computers and 2 laptops)

231.113.5536	Computer	11,896.00
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	Software	
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Motion to send to full Council by Mr. Lang, second by Mr. Barker, Motion passed 5-0

Section 4. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$443.00 (Restitution Pymt for damaged/destroyed SCRAM Unit funds to purchase new equipment)

100.116.5312	Law Enforcement Supplies	443.00
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Director Saad - This was for restitution for one of our damaged SCRAM units.

Motion to send to full Council by Mr. Barker, Second by Mr. Lang, motion passed 5-0

Section 5. There is hereby a disappropriation of the appropriated balance of the 100 General Fund, in the amount of \$20,000.00 (Transfer funds from unfilled Development Engineer position to fund temporary help in Engineering, Zoning, Stormwater and Streetscape maintenance)

100.122.5111	Salaries-Wages	20,000.00
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Brian Morehead, City Engineer - We would like to be able to hire some summertime help this year and we've got several items that are needing attention on the engineering and zoning side of things and the help would also spend 2 to 2 ½ days a week helping with some of the streetscape and maintaining that up and down 4th Street, so this would supplement some of that help or the rest of the summer. We have a budgeted Development Engineer position that we have not been able to fill yet, I probably need to tweak the job description a little bit, but we need to go back out and advertise for that. The money from the beginning of the year to now is more than \$20,000, so we wouldn't be affecting anything in the future. So, we'd like to disappropriate from that account and fund it into a Temporary Services account which is the next item as well.

Motion to send to full Council by Mr. Lang, second by Mr. Barker, Motion passed 5-0

Section 6. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$20,000.00 (Transfer Funds from unfilled Development Engineer Position to fund temporary help in Engineering, Zoning, Stormwater and Streetscape maintenance)

100.122.5230	Temporary Services	20,000.00
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Motion to send to full Council by Mr. Barker, Second by Mr. Lang, Motion passed 5-0

Section 7. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$300,000.00 (Cherry Valley Temp. Bridge - Add'l. construction costs over pre-design estimate costs for street piling foundations and add'l. roadway work to meet new bridge)

100.122.5276000	Maint. Of Streets	300,000.00
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Mr. Morehead - This is to help pay the final bills on our temporary bridge out on Cherry Valley Road. When I came to you last October, we appropriated \$1.5 million no knowing the exact scope or cost of

the entire project. As you know we opened things up on Thursday and we expect in the next week or two to get the final cost associated with that. Generally, I'll just give you a recap of what we spent and where we think we are with things. Resource International, we had about a \$20,000 bill to do the geotechnical investigation, US Bridge, who supplied the bridge structure, the structure itself was \$876,445, to install it and put everything together was another \$154,300, Russell Tree Experts we spent \$20,000 removing trees and brush on either side of the bridge and George Idle and Co., we don't have all of the costs but we are estimating we are about \$760,000 for all of the foundation work out there. That wraps it up if there are any questions I'll be glad to try and answer.

Motion to send to full Council by Mr. Lang, second by Mr. Barker

Mr. Morehead - One thing I would like to add is, if there is any money left over I would just put it towards our resurfacing project.

Mr. Marmie - I'm just happy that it's finally operational and a lot of folks have said it's nice to have that back open and I'm sure safety forces also are very pleased with it being back open, so we appreciate all the hard work.

Motion passed 5-0

4. **Resolution No. 23-48** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$1,421.62 (Appropriate funds from reimbursement of overtime from the Licking Springs Trout Club fireworks)

100.205.5118	Fire, Overtime	1,421.62
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Tim Hickman, Safety Director - This is for reimbursement for overtime the Fire Department worked at the Trout Club, so they would just like to get that back into their overtime account.

Motion to send to full Council by Mr. Barker, second by Mr. Lang.

Mr. Marmie - Is this for last years fireworks?

Director Hickman - Evidently, that's the only fireworks I'm aware of.

Motion passed 5-0

Section 2. There is hereby an appropriation of the unappropriated balance of the 623 Water Projects Fund, in the amount of \$173,507.22 (Water Booster Stations and Water Plant telemetry systems upgrades. Change order to Water Plant Instrumentation Project)

623.706.5533	Machinery and Equipment	173,507.22
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Brandon Fox, Water Administrator - This is for a change order for an instrumentation project we're doing at the Water Plant. All of the remote booster stations and the water towers communicate remotely and we see how those systems are functioning, so this will replace the radio systems that are 2-25 years old.

Motion to send to full Council by Mr. Lang, second by Mr. Barker, Motion passed 5-0

Section 3. There is hereby an appropriation of the unappropriated balance of the 661 Sewer Projects Fund, in the amount of \$473,423.59 (Principal Payment for 4th Street Sewer Separation Project)

661.712.5145.150	Principal 4 th St.	473,423.59
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	Sewer Separation CSO	
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Brandon Fox, Water Administrator - This was just missed in our budget for 2023, this is the first installment of our 4th Street project that's currently underway, this is the first of 20 years of payments.

Motion to send to full Council by Mr. Lang, second by Mr. Barker, Motion passed 5-0

Section 4. There is hereby an appropriation of the unappropriated balance of the 236 CDBG CV Fund, in the amount of \$200,000.00 (To cover salary and project costs for new CDBG CV Energy efficiency activity)

236.219.5111000	Salary and wages	31,000.00
236.219.5122000	PERS	6,000.00
236.219.5124000	Health Insurance	11,300.00
236.219.5124110	Health Ins Non- Afscome Emp Dental	300.00
236.219.5124400	Health Ins Life Ins	200.00
236.219.5126000	Medicare	600.00
236.219.5127000	Workers Comp	600.00
236.219.5238000	Services General	150,000.00

Mark Mauter, Director of Community Development - What we're here before you tonight to do is to redirect the balance of our CV Funds from the 2020 Chairs Act that we received. We used these funds to focus on roofing projects. We must use the funds in three specific census tracked areas in the City, it must be used for income eligible owner occupied households. We currently have available about \$540,000 and we've put that money toward projects in those areas. We created a flyer that I just handed out to you and this is a question and answer to help people figure out how they can qualify for these funds. There is a census tracked map that we have put together and I can send that out by email if you would like electronic form, but that's the reason I'm here before you tonight.

Motion to send to full Council by Mr. Barker, second by Mr. Lang

Mr. Barker - Will you send this digitally and the map?

Director Mauter - Will do.

Mr. Houser - How do you plan to circulate this are you going to mail it out to residents?

Director Mauter - Any and all means possible. Probably also by means of you getting that info out to your constituents by social media and so forth. Newark Civic Association, we're examining any and all possibilities to get this message out. We are so excited about trying to get this money out, we've been working on this for a long time and think we can do a lot of good in the community. I think roofs is possibly one of the biggest items in households in this area that really need care and also one of the

most expensive items for homeowners, so we're excited to get this out there and to make a difference.

Mr. Marmie - Just for a little bit further clarification, so, as far as the process, it's an 80/20 split, right? So they have to obtain an additional mortgage on there is that what this is saying?

Director Mauter - Every year 20% will be forgiven. So, let's say they have to move for some reason three years into it. 60% of that loan will be forgiven and they would be responsible for the remaining 40%.

Mr. Marmie - So the loan's going to be held by us, basically?

Director Mauter - The loan will be paid for by the grant, funds are already appropriated in our budget and we'll be reimbursed as always from HUD, just like we do for all our emergency repair programs that we've done for all these years. It will work the exact same way.

Mr. Marmie - So each year we tell them how much we have utilized or given and then they reimburse of for that amount.

Director Mauter - It will be on the original loan document. I hate to use the word loan, but that's what it is, they do not have to make payments on that loan, it's all deferred. So, there's no financial burden on them, unless they were to sell the property and then they could use the proceeds to help pay off the remaining percentage. What we didn't want to do, we didn't want to enhance somebody to come along, participate in the program and a year later they sell the house and they are enriched by taxpayer dollars. So, we felt by structuring this loan with each year 20% over 5 years, it gives you 100% forgivable after 5 years, It doesn't put any burden on the homeowner, seems to be very fair and will discourage anybody from trying to be unfairly rewarded through this program financially.

Mr. Marmie - What happens to our funds in a foreclosure or something like that?

Director Mauter - Again, we're reimbursed by HUD.

Mr. Marmie - So, they're gone, there's no way for us to recoup.

Director Mauter - Only through tax liens.

Mr. Marmie - Are we able to do that?

Director Mauter - We have a signed mortgage and we can go back and put a lien on it.

Motion passed 5-0

Meeting stands adjourned

Doug Marmie, Chair