

Finance Committee Minutes

Honorable Council
City of Newark, Ohio
February 22, 2022
5:45pm

The Finance Committee met in Council Chambers February 22, 2022 with these members in attendance:

Doug Marmie – Chair
Spencer Barker
Cheri Hottinger
Jonathan Lang
Michael Houser

We wish to report :

1. **Ordinance No. 22-04** TO PROVIDE FOR THE ISSUANCE OF NOT TO EXCEED \$1,125,000 OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING THE COST OF CHURCH STREET AREA IMPROVEMENTS AND REPAIR, INCLUDING ELECTRICAL, SIDEWALK, STREET AND STREETScape, AND ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY

Ryan Bubb, City Auditor – If you would like I will speak to 22-04 through 22-06. These are bond anticipation notes that are being renewed at the same amount they were a year ago. The reason for the emergency clause, time is of the essence, these have to be approved by March 23rd. If you would like more details on the project I would ask you to refer to Mr. Morehead, this actually one of his projects. If you are interested, interest rate is between 1.65% and 1.75% this could change but that is what it is as of today.

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

2. **Ordinance No. 22-05** TO PROVIDE FOR THE ISSUANCE OF \$450,000 OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING A PORTION OF THE CITY'S COST FOR HORNS HILL ROAD SANITARY SEWER PROJECT IMPROVEMENTS, AND DECLARING AN EMERGENCY

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

3. **Ordinance No. 22-06** TO PROVIDE FOR THE ISSUANCE OF \$500,000 OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING THE COST OF CONSTRUCTION OF THE STREAM BANK PROTECTION PROJECT, INCLUDING REPLACEMENT OF THE SHEET PILE DAM ON RCCOON CREEK, SITE PREPARATION AND ALL NECESSARY APPURTENANCES, AND DECLARING

Motion to send to full council by Mr. Barker, second by Mr. Lang, motion passed 5-0

4. **Ordinance No. 22-07** AN ORDINANCE CONSOLIDATING THREE BOND ANTICIPATION NOTE ISSUES OF THE CITY OF NEWARK, OHIO AND DECLARING AN EMERGENCY.

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

5. **Resolution No. 22-14 Exp** – A RESOLUTION APPROPRIATING MONIES FOR THE EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby an appropriation of the unappropriated balance of the 295 JAG Fund, in the amount of \$6,782.00 (Law Enforcement Supplies)

295.194.5312	Law Enforcement Supplies	6,782.00
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Barbara Gilkes – This request is by the JAG

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

Section 2. There is hereby an appropriation of the unappropriated balance of the 231 Adult Probation Fund, in the amount of \$5,000.00 (Needed for Grant management Fee for Kevin Saad to manage the JRIG Grant)

231.236.5111	Salaries & Wages	5,000.00
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Kevin Saad, Director of Adult Probation – This was already included in our 2021 budget but was put in the wrong account, it was put in the general fund account instead of the grant account, so we are just here to get that corrected.

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

Section 3. There is hereby an appropriation of the unappropriated balance of the 231 Adult Probation Fund, in the amount of \$1,529.00 (Money paid to the Probation Dept from defendants to replace parts of SCRAM unit, or whole SCRAM units. Vogelsang-\$12.00, Varns – Partial Payment- \$117.00 and McCarty – paid in full - \$1,400.00)

100.116.5312	Law Enforcement Supplies	1,529.00
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Kevin Saad, Director of Adult Probation – We use a device called SCRAM for monitoring and many times the individuals will make poor decisions and destroy the entire device or portions of it and they have paid us back for that and we would like to get it into the correct account.

Motion to send to full council by Mr. Barker, second by Mr. Lang, motion passed 5-0

Section 4. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$35,000.00 (Transfer Cash to Street Fund to cover contracted price for road salt)

100.111.5901221	OPT	35,000.00
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David Rhodes, Service Director – These dollars are needed to fulfill the salt contract for 2021.

Motion to send to full council by Mr. Lang, second by Mr. Barker

Mr. Marmie – You say this is for 2021?

Director Rhodes – Yes.

Motion passed 5-0

Section 5. There is hereby an appropriation of the unappropriated balance of the 221 Street/Traffic Fund, in the amount of \$35,000.00 (Road Salt)

221.302.5306	Road Salt	35,000.00
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Director Rhodes – This is putting the money in the road salt fund for the Street Department

Motion to send to full council by Mr. Lang, second by Mr. Barker

Mr. Marmie – For those of you who might be new, we have to transfer it to the General Fund and then from the General Fund we have to get it in the correct account. That's why it's the same amount.

Motion passed 5-0

6. **Resolution No. 22-15** A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO APPLY FOR FUNDING FROM THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE UNDER THE BULLETPROOF VEST PARTNERSHIP GRANT PROGRAM.

Barbara Gilkes – This is our annual request to help pay for the cost for Division of Police.

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

7. **Resolution No. 22-16** A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF PUBLIC SAFETY FOR AN AWARD OF FISCAL YEAR 2022-2023 FUNDING UNDER THE OHIO EMS TRAINING AND EQUIPMENT GRANT PROGRAM.

Barbara Gilkes – This is another annual request that the City applies for, for the Division of Fire.

Motion to send to full council by Mr. Barker, second by Mr. Lang, motion passed 5-0

8. **Resolution No. 20-19** A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby an appropriation of the unappropriated balance of the 220 COVID-19 ARP Fund, in the amount of \$60,000.00 (City Website Project)

220.100.5238	Services General	60,000.00
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Director Rhodes – We are asking for an appropriation from the ARP Fund for \$60,000 so the City can build and update our website.

Motion to send to full council by Mr. Barker, second by Mr. Lang

Mr. Lang – Director Rhodes, could you just go into a little bit more detail about the timeline and what we are looking to accomplish?

Director Rhodes – Well. To jump to the last part of your question, we're looking to have an updated website that is more interactive to where people can say get a zoning permit online, pay for it online, pay your taxes online, if you get a ticket for a stop sign or speeding, pay it online, things of that nature. You also have to remember, a couple years back we went through a rebranding of the City and that's where this idea of the webpage grew out of, a couple years later now, we have an avenue to pay for it and we thought it was a good use of funds. So, to rebrand the City and make the webpage updated and current.

Mr. Lang – So, it sounds like we'll be looking for ways to make it more self-service and then also the branding, what's the overall timeline?

Director Rhodes – We don't have that in place yet, we wanted to get the funds in place and then get a contract in place, we can't sign a contract until we have the funds in place. Then at that time, any council member who wants to sit in on this is more than welcome, we'll let you know, make you aware and you're certainly more than welcome to sit in and give your input. When we launch it, we want it to be right and I don't anticipate this being a quick process, but it's not a process that is going to drag on for years, it's a process we're going to get done.

Mr. Marmie – Director Rhodes and I spoke today last minute, so this didn't get emailed to anybody but this is kind of what we're talking about here. I haven't even had a chance to look this over yet, but he said he would give us details as far as what we're looking at. The other thing, just to bring some of you up on a little bit of history, there was supposed to have been a big major overhaul in design, previously, Kim Burton, that really didn't take place so this is long overdue and I think it will definitely add to everything that we are doing, not only in Newark, but in Licking County. We are the center of this County and we're the hub and we need to make sure that folks who are going to be coming our way with all the development that they've recently announced and also, all that we've done for the downtown area and making our community a community of choice, this is just another thing that we need to polish up a little bit, make it better, make it more user friendly and it will also at the same time make us more efficient. That's the key to it. If you can order your permits and do things like that online versus having to go up and wait in line and wait on customer service, that is definitely going to be more beneficial.

Ms Hottinger – Question. The Maintenance agreement that will go with that I assume, is that something you will come to us later for, or do you already have that in your budget?

Director Rhodes – The ongoing maintenance agreement is something that I will come to you with in the future. When I get my hands around what that will be. That is something I will definitely be back with you on. We need to do a better job of telling our story. We don't do a good job with that. Website and maybe a little more social media.

Mr. Barker – I would just add that this is a part of our vision plan so we are checking another box on the vision plan for Newark with this and so it's something prior to my role as a Councilman that I was very involved in and I'm glad it's moving forward to day.

Motion passed 5-0

Mr. Marmie – One final thing, just so you know where we are. Our General Fund unappropriated balance is \$533,177.01 and the rainy day balance is \$1, 044,236. 97.

Finance Committee meeting stands adjourned

Doug Marmie, Chair