

Finance Committee Minutes

Honorable Council
City of Newark, Ohio
August 16, 2022
5:45pm

The Finance Committee met in Council Chambers August 15, 2022 with these members in attendance:

Doug Marmie – Chair
Spencer Barker
Cheri Hottinger
Jonathan Lang
Michael Houser

We wish to report :

Mr. Marmie – The General Fund unappropriated balance stands at \$217,388.00 and the Budget Stabilization Fund stands at \$966,348.00

1. **Resolution No. 22-73** A RESOLUTION APPROPRIATING MONIES FOR THE EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$24,980.00 (Check received from PERSCO for a cruiser totaled in a crash was deposited to 100.203.4921-misc. reimbursements, would like appropriated to go toward a replacement cruiser)

100.203.5532	Vehicles	24,980.00
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Tim Hickman, Safety Director – Good evening, we had a police cruiser that was totaled in an accident, this is the money we received for that and we would like to put this in our vehicle account so we can get a replacement vehicle.

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

2. **Resolution No. 22-75 ExpA** RESOLUTION APPROPRIATING MONIES FOR THE EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby a disappropriation of the appropriated balance of the 231 Probation Grant Fund, in the amount of \$12,886.00 (Money needed in law Enforcement Supplies to buy 23 SCRAM-CAM Wireless Base Station Kits)

231.236.5124	Health Insurance	12,886.00
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Kevin Saad, Director of Adult Probation – Section 1 and 2 are both in reference to our Justice Incentive Grant, we are submitting budget revisions and corrections, so we would like to move \$12,886.00 from the health insurance plan into law enforcement supplies. The excess is in our health insurance because we had individuals changer from single to waiving insurance and we had other changes to insurance.

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

Section 2.. There is hereby an appropriation of the unappropriated balance of the 231 Probation Grant Fund, in the amount of \$22,644.00 (To buy 23 SCRAM-CAM Wireless Base Station Kits)

231.236.5312	Law Enforcement Supplies	22,644.00
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Kevin Saad, Director of Adult Probation – We want to run up our scram-cam inventory that’s continuous alcohol monitoring and would also like to purchase units. The benefit of that is right now if they have a scram-cam device and they don’t have a machine at home they have to come in to get the information and that can take some time to obtain, this way we can get the information real time and analyze it to see if someone is consuming alcohol. If we don’t do this adjustment we have to give the money back to the State and we don’t want to do that.

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

Section 3. There is hereby a disappropriation of the appropriated balance of the 100 General Fund, in the amount of \$1000.00 (Money needed for Probation Officers to do training)

100.116.5118	Overtime	1,000.00
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Kevin Saad – Three and four have to do with one another. We have an employee who left who was our subject control instructor. We have another officer who wants to fill that role, so we want to move this money from overtime into training so that we can do that in November. If we don’t do this we have to have another agency come in and train us.

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

Section 4. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$1000.00 (Money needed in Travel/Training for probation officers to do training)

100.116.5220	Travel/Training	1,000.00
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Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

Section 5. There is hereby an appropriation of the unappropriated balance of the 231 Probation Grant Fund, in the amount of \$146.00 (Money paid to dept. from defendant to replace a SCRAM unit, Varnes Partial payment; Money paid to department from defendant to replace GPS charger, Shawn Fry)

100.116.5312	Law Enforcement Supplies	146.00
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Kevin Saad – We received this money from two individuals and we would like to put it back into the account.

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

Section 6. There is hereby an appropriation of the unappropriated balance of the 221 Street/Traffic Fund, in the amount of \$13,389.97 (Replenishing account with money from PNB for Polaris Ranger – Paid for upfront)

221.302.5351	Vehicle Parts & Supplies	13,389.97
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David Rhodes, Service Director – This is money we took out of our account and paid for a Polaris Ranger and when we got the funds from PNB we just wanted to replenish the account.
Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

Section 7. There is hereby an appropriation of the unappropriated balance of the 221 Street/Traffic Fund, in the amount of \$10,535.00 (Replenishing Account to purchase emulsion from Misc. Reimbursements-4921)

221.302.5276	Maint. Of Streets	10,535.00
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Director Rhodes – We buy emulsion here in the City but also we sell emulsion to other townships and cities within the county, we get paid for that, we’d like to take the money we got paid for that and replenish that account.

Motion to send to full council by Mr. Lang, second by Mr. Barker

Section 8. There is hereby an appropriation of the unappropriated balance of the 665 Sewer Projects Fund, in the amount of \$110,844.00 (South Second Design – Funds Reimbursed from loan)

665.766.5238	Services General	110,844.00
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Roger Loomis, Water Administrator – This is for design services on the South Second Street project. The full cost was \$1,110,844.00, we appropriated at the beginning of the year, we’ve added some things to that, the loan was approved and this is just appropriating loan money for that work on the project.

Motion to send to full council by Mr. Lang, second by Mr. Barker

Mr. Marmie – Just a point of order for Janine, I did not see section 8 on the actual legislation, so let’s just make sure this gets added.

Mr. Lang – It’s on there.

Mr. Marmie – Never mind, she had both of them.

Motion passed 5-0

- Ordinance No. 22-24** TO PROVIDE FOR THE ISSUANCE OF NOT TO EXCEED \$310,000 OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING A PORTION OF THE COST OF BURIAL OF OVERHEAD ELECTRIC, CABLE AND TELEPHONE LINES, INCLUDING EASEMENT ACQUISITION AND ALLEY REPAIRS, AND ALL NECESSARY APPURTENANCES THERTO, AND DECLARING AN EMERGENCY.

Ryan Bubb, City Auditor – Would you like for me to speak to Ordinances 22-24 through 22-30?

Mr. Marmie – That would be fantastic.

Mr. Bubb – Mr. Morehead and Mr. Loomis have these projects going on which consist of downtown overhead utility, 4th and Main roundabout, Road and Bridge and Bike Path improvements, Ice Rink roof replacement, along with the tamarack project out on 40th Street. These will all be renewed for a year as these projects are still under construction. The emergency clause is on there, due to timing these payments will be due.

Ms. Hottinger – Will we be voting on these separately?

Mr. Marmie – Yes.

Mr. Houser – I have a question on 22-32

Mr. Bubb – We're only on through 22-30 right now.

Mr. Marmie – First one is Ordinance No. 22-24

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

4. **Ordinance No. 22-25** TO PROVIDE FOR THE ISSUANCE OF NOT TO EXCEED \$870,000 OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING A PORTION OF THE COST OF CONSTRUCTING A NEW 4TH AND MAIN ROUNDABOUT, AND ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY

Motion to send to full council by Mr. Lang, second by Mr. Barker

Mr. Marmie – Why is it that the EPA got involved in the construction of this one but not the other?

Mayor Hall – This is an ODOT project and the State gave us \$700,000 and it's a separate project.

Motion passed 5-0

5. **Ordinance No. 22-26** TO PROVIDE FOR THE ISSUANCE OF NOT TO EXCEED \$1,590,000 OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING A PORTION OF THE COST OF ROAD, BRIDGE AND BIKE PATH IMPROVEMENT, AND ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

6. **Ordinance No. 22-27** TO PROVIDE FOR THE ISSUANCE OF NOT TO EXCEED \$820,000 OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING A PORTION OF THE COST OF ICE RINK ROOF REPLACEMENT, AND ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

7. **Ordinance No. 22-28** TO PROVIDE FOR THE ISSUANCE OF NOT TO EXCEED \$2,550,000 OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING THE COST OF TAMARACK 40TH STREET UPGRADE STORMWATER IMPROVEMENTS, AND ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

8. **Ordinance No. 22-29** TO PROVIDE FOR THE ISSUANCE OF NOT TO EXCEED \$2,340,000 OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING THE COST OF WATER SYSTEM IMPROVEMENTS, AND ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY

Motion to send to full council by Mr. Lang, second by Mr. Barker, motion passed 5-0

9. **Ordinance No. 22-30** AN ORDINANCE CONSOLIDATING SIX BOND ANTICIPATION NOTE ISSUES OF THE CITY OF NEWARK, OHIO AND DECLARING AN EMERGENCY
Motion to send to full council by Mr. Lang, second by Mr. Barker
Mr. Lang – Just clarifying, that this is combing all of those we just passed?
Mr. Marmie – Correct.
Motion passed 5-0
10. **Ordinance No. 22-31** AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$3,040,000 SHARON VALLEY ROAD FIRE STATION NO. 5 REFUNDING BONDS, SERIES 2022, AND DECLARING AN EMERGENCY
Ryan Bubb, City Auditor – This has been on a note and been renewed for a couple of years, with construction being complete, it's time to put this on a bond, it's a 25 year bond, if this was to price today, we would be looking at about 3.75% interest, the payment on that is about \$108,000 per year. The emergency clause is because that note is coming due and needs to be paid.
Motion to send to full council by Mr., Lang, second by Mr. Barker, motion passed 5-0
11. Consider **Ordinance No. 22-32** AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$1,660,000 HORNS HILL WATERWORKS ROAD AREA IMPROVEMENT BONDS, SERIES 2022, AND DECLARING AN EMERGENCY
Mr. Bubb – This would be for a 25 year bond as well. With the experience the department has had doing roundabouts and the cost to construct one of these, it was advised that we don't do an interest only loan, to save on the interest and put it on a bond because this is inevitably going to happen, there are 200 some homes going in up there and that's why the emergency clause is needed for the safety of the residents and businesses on the north end where traffic is concerned.
Motion to send to full council by Mr., Lang, second by Mr. Barker
Mr. Houser – What would the interest rate be on that, out of curiosity?
Mr. Bubb – Right now it would be about 3.3%. It's going to save us quite a bit of money.
Motion passed 5-0
12. **Ordinance No. 22-33** AN ORDINANCE CONSOLIDATING BOND ISSUES OF THE CITY OF NEWARK, OHIO AND DECLARING AN EMERGENCY
Motion to send to full council by Mr. Barker, second by Mr. Lang
Mr. Marmie – Just to clarify, this is just consolidating the most recent ones we approved.
Motion passed 5-0
13. **Resolution No. 22-76** A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO PREPARE AND SUBMIT APPLICATIONS TO THE OHIO DEPARTMENT OF PUBLIC SAFETY FOR FISCAL YEAR 2023 BODY WORN CAMERA GRANT FUNDING.
Barbara Gilkes – This is the second State opportunity for funding for this. We had an order last year and this will give us the opportunity to expand our existing order.
Motion to send to full council by Mr. Lang, second by Mr. Barker
Mr. Lang – What will the second grant allow us to do, what is the direction in terms of expanding our program.

Ms. Gilkes – That’s what I am waiting to hear. They may say let’s buy more cameras or they may say they need upgraded software. There is no match or limit, but just keep in mind that everyone in the State is going to apply for this. I think once the new cameras come in they will be able to assess what they need.

Mr. Lang – And the grant can be used for cameras or support?

Ms. Gilkes – Yes, there is leeway for that, but people need to realize that once that grant ends, that support is on you. It’s still a good deal because you don’t have this opportunity come along very often.

Mr. Barker – Do we know the dollar amount it has been submitted for?

Ms. Gilkes – There is no ceiling, but that’s why I said you need to be mindful that there will be a lot of communities in our State applying for it.

Motion passed 5-0

14. Resolution No. **22-79** A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE FOR THE CITY OF NEWARK, OHIO, TO NEGOTIATE AND ENTER INTO A PURCHASE AGREEMENT WITHOUT COMPETITIVE BIDDING WITH PARK NATIONAL BANK FOR THE LEASE-PURCHASE OF FOUR (4) VEHICLES.

David Rhodes, City Service Director – Two things, I was in front of this committee well over a year ago and brought the same legislation, except in the body of the other legislation, it said State minimum prices. We’ve ordered vehicles off the State minimum pricing, we’ve not yet received them, then they cancelled the order because they can’t fill the order. So, in the body of this legislation it doesn’t say State minimum, so it would give the City the availability of getting some lease returned vehicles or some other options locally. The other thing I would ask you to consider, it says four in there and I could really use five. Our needs have changed in the last year a little bit.

Motion to send to full council by Mr. Lang, second by Mr. Barker

Motion to amend from four to five vehicles by Mr. Lang, second by Mr. Barker

Ms. Hottinger – I will need to abstain, this is in my department, I’m not sure if I need to abstain on the amendment though

Mr. Marmie – I would say yes, just to be cautious

Motion to amend from 4 to 5 passes 4-0 with one abstention

Mr. Lang – I just wanted to highlight the availability clause, everyone realizes it’s hard to get pickup trucks right now.

Motion to send to full council passes 4-0 with one abstention

Finance Committee Stands Adjourned

Doug Marmie, Chair