

## Personnel Committee Minutes

Honorable Council  
City of Newark, Ohio  
February 18, 2020

There was a meeting of the Personnel Committee in Council Chambers on Tuesday, February 18, 2020 following the Capital Improvements Committee with these members in attendance:

Ryan Bubb  
Mark Labutis  
Sean Fennell  
Jeremy Blake for Dee Hall  
Jonathan Lang

We wish to Report:

1. **Ordinance No. 20-10** an ordinance amending the senior automotive mechanic/equipment operator of the department of public service, division of street maintenance and traffic control.

**Director Rhodes** – We had a retirement in the street department and our senior automobile mechanic retired, at this time when somebody leaves what we do is we get together with HR and the department head and we analyze the position and think of ways we can make it better. With this particular position we thought we should have an ASE certification go along with the position and that was not included in the old job description. So that is the real change except from a little bit of escalation in wage too. To get that certification it's about two years of work as well as continuing education and these trucks are getting more and more complicated, so we thought that was a good move to do so.

**Mr. Labutis** - the ASE certification, should this person have that coming in?

**Director Rhodes** – yes that is how the job will be posted.

Mr. Lang – how much are we raising salary?

**Director Rhodes** – they are at a pay range 37 and we will start them at a pay range 40.

**Motion by Mr. Lang to send to full Council, second by Mr. Labutis**

**Director Rhodes** – John I'd say it will start out about 22 dollars an hour, if that is a laymen way of explaining it.

**Mr. Bubb** – I do want to commend the service director for analyzing these positions when they come open to improve efficiencies for the city.

**Motion passed by a vote of 5-0.**

2. **Ordinance No. 20-11** an ordinance amending the position classification, pay range and department authorization tables of the City of Newark, department of service, division of parks and cemetery by creating the classification of **grounds maintenance worker**, and setting the compensation therefore.

**Director Rhodes** - This is an additional position. All the other positions at the parks and cemetery department, they have to have a CDL licenses. The trucks these guys drive, you really don't need a CDL license to drive the size of trucks they do. These aren't the guys we put behind snow plows during the winter months. So we took a look at what we were spending in summer time help and the expansion of the summer time help and we believe by creating this new position we can almost, we will not completely fun it, but by taking some of those temporary dollars we can create a new full time position with benefits and bring on another full time member on to the cemetery and parks department. You have to realize too, in the last 8 years we've added property maintenance on to these guys, they are picking up trash, cutting grass, doing all kinds of other things too. So this will give us 4 full time employees that will work with us year round. Again, the funds will come out of summer time help.

**Motion by Mr. Lang to send to full Council, second by Mr. Labutis  
Motion passed by a vote of 5-0.**

Ryan Bubb, Chair