

## Personnel Committee Minutes

Honorable Council  
City of Newark, Ohio  
February 16, 2021

There was a meeting of the Personnel Committee in via Zoom on Tuesday February 16, 2021 following the Service Committee with these members in attendance:

Ryan Bubb - Chair  
Mark Labutis Vice-Chair  
Sean Fennell  
Dee Hall  
Jonathan Lang

We wish to Report:

1. Consider **Ordinance No. 21-02** AN ORDINANCE AMENDING THE POSITION CLASSIFICATION, PAY RANGE AND DEPARTMENT AUTHORIZATION TABLES OF THE CITY OF NEWARK, DEPARTMENT OF Service, DIVISION OF Cemetery/Parks BY CREATING THE CLASSIFICATION OF Operations Manager, AND SETTING THE COMPENSATION THEREFORE

**Mr. Bill Spurgeon, HR Director** - We seek your support to create an additional layer of supervision in the Department of Service, division of Cemetery. If we look at the administration's commitment to the beautification of both cemetery and parks and the downtown activities, the appointing authority believes and I agree that this is appropriate and encourage the committee's support. I would be happy to answer any questions you may have.

**Mr. Lang** – Can you walk through what is the impact to the budget from this change.

**Mr. Spurgeon** – This will be a position that is funded two fold in legislative and there may be a n Non -profit entity that will participate as well, but the idea of the administration is 67 percent is proposed to come out of general fund/Service Department appropriation and 33 percent is proposed storm water utility appropriation.

The salary would be just north of \$53k and I would encourage you to roll up to about \$67k total impact and that would be the financial model for this position.

**Motion to send to full council by Mr. Labutis, second by Mr. Lang, motion passed 5-0**

The Personnel Committee is adjourned

Ryan Bubb – Chair