

Finance Committee Minutes

Honorable Council
City of Newark, Ohio
February 26, 2013

Finance Committee met in Council Chambers on February 25, 2013 at 5:30 P.M. with these members in attendance:

Doug Marmie	
Bill Cost Jr.	Duke Frost
Carol Floyd	Ryan Bubb

We wish to report:

1. Resolution No. 13-21 to appropriate monies for the current expenses of the Municipal Corporation was considered.
 - a) A request for appropriation from the unappropriated balance of the 100, General Fund, in the amount of \$18,360.00 (Ins. Money for bldg. repairs to Flory Park, P.O. was closed at year end)

Account	Description	Amount
100.432.5238	Services General	\$18,360.00

Director Rhodes- stated that the funds in this request are from an insurance check received to repair damages to Flory Park. This requested was asked to be expedited.

**Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd
Motion was carried by a 5-0 vote.**

- b) A request for appropriation from the unappropriated balance of 231, Probation Grant Fund, in the amount of \$14,689.05 (Refund to State Fiscal Years 2008, 2009,2010, 2011, 2012)

Account	Description	Amount
231.113.5611	Refund to State	\$14,689.05

Scott Fulton- explained that this request was previously appropriated in November of 2012 however by the time the funds were transferred it was late December and the bill didn't get paid. These funds are grant funds.

Mr. Cost- inquired as to why the request dates back to 2008.

Scott Fulton- stated that at the end of each year he completed a transfer in anticipation of the invoice from the State however a bill was not received. A new fiscal officer at the State reviewed files and discovered invoices had not been sent. He explained that this was not the fault of the City or himself.

Motion by Mr. Bubb to send to full Council, second by Mr. Frost

Motion was carried by a 5-0 vote.

2. Resolution No. 13-22 to appropriate monies for the current expenses of the Municipal Corporation was considered.
 - a) A request for appropriation from the unappropriated balance of the 298, ODNR Grant Fund, in the amount of \$95,073.00 (FY 2012 Land and Water Conservation Grant-Hollander Pool)

Account	Description	Amount
298.185.5299	Contingency	\$95,073.00

Barbara Gilkes- explained that the request pertains to the Land and Water Conservation Grant the City was awarded in December concerning the Hollander Pool enhancements.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Mrs. Floyd- asked if this request is to cover the expenses of the traffic concerns

Barbara Gilkes- confirmed it was part of the grant.

Mr. Marmie- asked if this request was to bring funds from the contingency account.

Barbara Gilkes- stated the request was to put funds into a contingency account. The City has to front the entire grant so this request is to put the entire amount in a Contingency account then on the Capital Improvements Committee agenda the match portion which is half the grant was on that agenda for the evening.

Mr. Marmie- then asked about the \$38,029.00 from the In Kind, General Fund and Capital Improvements.

Barbara Gilkes- further explained that the \$38,029.00 is roughly 30% of the match that will have to come out of one of those accounts, likely Capital Improvements therefore that is why there is the request on Capital Improvements agenda. The other 20% will be paid out of CDBG Funds.

Mr. Marmie- wanted to make sure that everybody understood where the money would be coming from when the time comes because we are committing ourselves to certain dollars from the General Fund and/or Capital Improvement Funds. He asked for those figures.

Barbara Gilkes- \$38,029.00 is the 30% portion of the match from Capital Improvements.

Mr. Marmie- asked for confirmation that funds were not coming out of the General Fund.

Barbara Gilkes- confirmed that no funds for the match were coming out of the General Fund.

Mr. Frost- stated for confirmation that 30% was coming from Capital Improvements, 20% is then coming from CDBG.

Mr. Marmie- stated that after our sweat equity the hope was the \$38,029.00 will come down; it is a worst case scenario figure. He also stated that Director Rhodes advised him that City employees will do a large portion of the in kind with their labor and materials to bring the Capital Improvement contribution cost down.

Motion was carried by a 5-0 vote.

- b) A request for appropriation from the unappropriated balance of the 240, Police Grant Fund, in the amount of \$2,649.65

Account	Description	Amount
240.140.5111	Salaries	\$2,649.65

Barbara Gilkes- stated that this is a house keeping issue with one of the Police Grants.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Motion was carried by a 5-0 vote.

- c) A request for appropriated from the unappropriated balance of the 221 Street/Traffic Fund, in the amount of \$59,744.00 (Replenish salt and fuel)

Account	Description	Amount
221.301.5306	Salt	\$39,744.00
221.301.5354	Fuel	\$20,000.00

Director Rhodes- stated the first half of the request concerns salt. He stated that the salt bin is half full and generally he wouldn't be an advocate for salt at this time since we have enough for the remained of the year, however we have up to another 800 tons of salt that can be bought at a reduced price. The price is \$49.25/ton and it has been well over \$65.00 the last two years. The City would need to act on this by the end of March or the opportunity would be lost. The other portion of the request is to replenish the fuel account.

Motion by Mr. Frost to send to full Council, second by Mr. Cost

Lesa Best- asked Director Rhodes if he missed the second salt bin

Director Rhodes- stated that they did a better job staffing the trucks this year and they came up with different methods.

Mr. Marmie- commented that as far as missing the salt bin, he thinks that the City did an excellent job keeping the streets clean this season. He thinks that this year was more efficient. He also pointed out that the additional cost of fuel must be compared to the cost of a salt bin.

Mayor Hall- shared that there is a city smaller than ours that is considering purchasing a salt bin, they have gotten bids, and the bids are around \$80,000 to \$120,000 just for the bin itself.

Motion was carried by a 5-0 vote.

- d) A request for appropriation from the unappropriated balance of the 100, General Fund, in the amount of \$1,000.00.

Account	Description	Amount
100.124.5271	Bldg Grounds Maint	\$1,000.00

Director Rhodes- stated that they will be receiving a check and they are asking for the money to be appropriated.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Motion was carried by a 5-0 vote.

3. Resolution No. 13-24 authorizing and directing the Mayor of the City of Newark to prepare and submit applications to the Ohio Department of Public Safety for the Edward Byrne Memorial Justice Assistance Grant Special Solicitation for Law Enforcement funding was considered.

Barbara Gilkes- stated that this is a special grant that came out. She explained that it is only a 5 month grant. She stated that the State has excess Federal Stimulus dollars and created this grant program. They are going to submit a request for the maximum amount which is \$30,000.00. There isn't a local match. She stated that the Police Department would like to update their vehicle cameras.

Lesa Best- asked if all police vehicles had cameras.

Mr. Marmie- clarified that he thought almost all cruisers do have cameras.

Motion by Mr. Bubb to send to full Council, second by Mr. Frost

Motion was carried by a 5-0 vote.

4. Resolution No. 13-27 authorizing and directing the Auditor of the City of Newark to pay bills on behalf of the Judicial Department pursuant to Section 5705.41 (D), then and now certification; and declaring an emergency was considered.

Steven Johnson- spoke on behalf of Judge Higgins regarding this request. He explained that Judge Higgins's office had a purchase order in place but allowed it to be closed not realizing that there would be one more bill coming in.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd
Motion was carried by a 5-0 vote.

Doug Marmie, Chair