

FINANCE COMMITTEE MINUTES

The Finance Committee met in Council Chambers on Monday July 28, 2014 with these members in attendance:

Jeremy Blake, Chair
Doug Marmie
Ryan Bubb

Carol Floyd
Dee Hall for Bill Cost Jr.

We wish to report:

1. Consider **Ordinance 14-21** to provide for the issuance of \$1,120,000 of bond anticipation notes in anticipation of the issuance of bonds for the purpose of paying the cost of various street and parking lot improvements and all necessary appurtenances thereto and declaring an emergency.

Brian Morehead- We have several projects in the works and we have decided after speaking to the Service Director, Mayor and the Auditor we have decided that the best route to advance those projects would be to borrow money so you are looking at a 1.12 million dollar bond anticipation note. The projects that the funds would be going towards are: approximately \$565,000.00 towards the 30th and West Church St intersection upgrade that will go towards the right of way acquisition that we need to do out there in order to widen the intersection. We have also added storm water components into the project and we will be using storm water funds to do that portion of the project. The next project is \$150,000.00 towards the reconstruction of Canal and Market Street. This is a project that we had in the works starting with the design and so forth then recently the Evans Foundation had a public announcement to take that project even farther than what we were going to do. The \$150,000.00 is what we had planned on to rebuild the roadway portion of the streets there and also add storm sewer and rebuild the water and sanitary line through there. The next project is \$200,000.00 and that will go towards construction and repair of various parking lots. The major one is the one on 3rd Street where the old Jerry's Fabric building used to be. Those buildings have been leveled there and the city owns those lots and we wish to construct public parking lot. There is also a small lot that we wish to construct to be used on 191 Mt. Vernon Rd. The city acquired a small piece of a land there and we wish to build a small parking lot in order to work with the St Route 13 widening project as we move forward with that. The fourth piece of the major financing is \$185,000.00 towards the construction of a parking lot and sidewalk replacement between the existing Police Station and the new Fire Station. The parking lot will be used for both Police and Fire. The sidewalks adjacent on the street will be replaced and brought up to current codes.

Motion by Mrs. Floyd to send Ordinance 14-21 on to full Council, second by Mr. Marmie

Mr. Blake- the only question that I had is not necessary related to this piece of legislation. I know that there has been some discussions or plans about getting a Budget Review Committee meeting together so I guess when that meeting does occur we would like to discuss the overall debt of the city. The Mayor and I have discussed that privately so I want to say that publicly when you do get that meeting together we are adding more debt here so I think that should be in our overall view.

Motion passed by a vote of 5-0.

2. **Resolution 14-61** appropriating and disappropriating monies for the municipal corporation was considered.

- a) A request for an appropriation of the unappropriated balance of the 297, Fire Safety Grant Fund, in the amount of \$25.01 (To close out AFG Grant)

Account	Description	Amount
297.298.5304	Communications Equipment	\$25.01

Barbara Gilkes- these are housekeeping matters for the Auditor's office so we can close out these grants. The first one is for the Assistance to Firefighters Grant. That was for a training that firefighters went to. The second one is to disappropriate the \$5,146.37 from the Fire Prevention Grant. This will make their books clean and close the grant out. The third item pertains to our Cops grant which fund two of our officers and this is to appropriate already what was in the budget plans. This is the remaining money left on our Cops grant.

**Motion by Mrs. Floyd, second by Mr. Bubb to move on to full Council
Motion passed by a 5-0 vote.**

- b) A request for a disappropriation of the unappropriated balance of the 297, Fire Safety Grant Fund, in the amount of \$5,146.37 (To close out F&P Grant)

Account	Description	Amount
297.294.5231	Professional Services	\$5,146.37

**Motion by Mr. Bubb, second by Mrs. Floyd to move on to full Council
Motion passed by a 5-0 vote.**

- c) an appropriation of the unappropriated balance of the 294, Cops Grant Fund, in the amount of \$108,535.92

Account	Description	Amount
294.295.5111	Salaries	\$84,500.00
294.295.5121	Pension	16,477.50
294.295.5124	Health Ins	5,434.86
294.295.5126	Medicare	1,225.25
294.295.5127	Worker's Comp	898.31

**Motion by Mr. Bubb, second by Mrs. Floyd to move on to full Council
Motion passed by a 5-0 vote.**

3. **Resolution 14-62** appropriating monies for the municipal corporation was considered.

- a) A request for an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$17,066.54 (Michelle Hamann Payout)

Account	Description	Amount
153.116.5144	Termination Vacation	\$11,319.14
153.116.5145	Termination Comp	5747.40

Judge Stansberry- Michelle Hamann recently resigned from the Adult Probation Department and this just to appropriate the money that is owed to her as a result of her employment here.

**Motion by Mrs. Floyd, second by Mr. Bubb to move on to full Council
Motion passed by a 5-0 vote.**

- b) A request for an appropriation of the unappropriated balance of the 152, Budget Stabilization Fund, in the amount of \$15,000.00 (Netcare billings)

Account	Description	Amount
152.100.5901001	OPT- GF	\$15,000.00

Judge Stansberry- we have an obligation in the Municipal Court that when a motion is made to have a defendant be evaluated in order to determine whether

they are competent to stand trial. The service that we use is called Netcare Forensic Services that is located in Columbus. We had some issues with their billing last year and we tried to explore some alternatives to that unfortunately nothing came of and we felt handcuffed somewhat to Netcare. The amount we budgeted for those evaluations were based on prior numbers combined with an unexpected higher amount of evaluations that we conducted than what we budgeted for we are about to run out of money. We are asking for an amendment to the original request to utilize funds from the vacant but still budgeted probation officer position to help pay for that at this time. It would be our intention to do a better job of budgeting next year. In speaking with Judge Higgins it could also be our intentions to send a letter to all of the member of Council as well as the Mayor to more fully explain exactly what this is and why we have to do it and why we really have no choice as to whether we pay for it or order those to be done. I appreciate the administrations assistance in helping me to figure out where that money could come from without adversely affecting the finances of the City.

Mr. Blake- we appreciate that Judge. Just to be clear section 2 is to take the money out of Adult Probation salaries and section 3 is to appropriate it through the Judicial Services.

**Motion by Mrs. Floyd, second by Mr. Bubb to move on to full Council
Motion passed by a 5-0 vote.**

- c) A request for an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$15,000.00 (Netcare billings)

Account	Description	Amount
100.112.55238	Service General	\$15,000.00

**Motion by Mr. Bubb, second by Mrs. Floyd to move on to full Council
Motion passed by a 5-0 vote.**

Rhonda Loomis- asked if she could ask a question as a citizen

Mr. Blake- is it pertaining to anything on the agenda.

Rhonda Loomis- it is pertaining to finances.

Mr. Blake- you will have an opportunity to speak during citizen's comments during full Council.

Rhonda Loomis- I have a question of the chair. I was wondering if you could tell the public what the balance of the unappropriated fund is and what the balance of the Stabilization Fund? Thank you.

Mr. Blake- I believe that the unappropriated balance is \$59.00. Is Mr. Johnson still out there? He left; we can get you that information. I don't have that information right off the top of my head.

Rhonda Loomis- stabilization?

Mr. Blake- I don't have that right off the top of my head but we could get you that.

Jeremy Blake, Chair