

Finance Committee Minutes

Honorable Council
City of Newark, Ohio
April 1, 2014

The Finance Committee met in Council Chambers on Monday March 31, 2014 following the Safety Committee meeting with these members in attendance:

Jeremy Blake, Chair
Doug Marmie
Ryan Bubb
Carol Floyd
Bill Cost Jr.

- 1. **Resolution No. 14-23** appropriating monies for the current expenses of the municipal corporation was considered.
 - a) A request for an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$40,784.40 (LCJFS Summer Youth Program)

Account	Description	Amount
100.432.5230200	Summer Employment Program	\$34,214.40
100.432.5331	Machinery, equipment, supplies and parts	\$6,570.00

Barbara Gilkes- the city has decided to participate for year number two with Licking County for the Summer Youth Program. The way the program works we front the costs for the participants, there will be 7 participants, 6 will be with Jeff Hotchkiss at Cemetery and Parks and one will be in Community Development. This appropriation strictly with Cemetery and Parks, it does not deal with Community Development at all. They will be assigned different duties throughout the city to help clean up the city. We will submit invoices and we will be reimbursed 100% for the costs that we put into the labor costs. There is also an item that is \$6570.00 this year the grant program is allowing participants to request equipment. We will not know until probably May at the latest whether everything that we requested has been granted but we want to have the appropriation lined up that everything is coming through otherwise it will go back to the General Fund, we will only use what we need but we would like to purchase weed eaters, push mowers, chain saw, hedge trimmer, backpack blower and we would also like to rent a low trim for a few days and a stump grinder so we can deal with some problems that came throughout the year but we got some manpower now and hopefully we will get some of this equipment.

Mr. Blake- just to clarify this program is TANF dollars from the County that we will be reimbursed with?

Barbara Gilkes- right and they get that through the State of Ohio to the County.

Mr. Blake- these kids are 18 to mid-20 is that right?

Barbara Gilkes- no this year they are a little younger. They are 15 to 24. We are requesting that the people who are working out at the cemetery be 18-24 because they are going to be working with chain saws and different types of equipment so we didn't want any minors. The city has no liability because we have a third party administrator for temporary help.

Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb

Mr. Bubb- this is an exceptional program especially for the price so I am very supportive of this

Motion passed by a 5-0 vote

- b) A request for an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$671.99 (Appropriate Insurance check for water pipe break at Hollander pool)

Account	Description	Amount
100.433.4900	Service- Insurance Non-Health	\$671.99

Director Rhodes- during the cold winter we had a pipe break at the Hollander Pool, the repairs have been made and this is the proceeds from the insurance.

Motion by Mr. Bubb to send to full Council, second by Mr. Cost

Motion passed by a 5-0 vote.

- c) A request for an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$1,000.00 (Appropriate of contribution for Courthouse Square beautification)

Account	Description	Amount
100.124.5271	Building Grounds Maintenance	\$1,000.00

Director Rhodes- this is a check that came from the Newark Downtown Partners it is for the Courthouse Square beautification for flowers around the square.

Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb

Motion passed by a 5-0 vote.

- d) A request for an appropriation of the unappropriated balance of the 293, AG Demo Grant, in the amount of \$6,536.13 (Phase II appropriation for Buckeye Lake share of AG Demo Grant)

Account	Description	Amount
293.293.5238306	Service General Demo	\$6,536.13

Barbara Gilkes- this is Phase II appropriation for Buckeye Lake share of AG Demo Grant.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Motion passed by a vote of 5-0.

2. **Resolution No. 14-24** appropriating monies for the current expenses of the municipal corporation was considered.

- a) A request for an appropriation of the unappropriated balance of the 621, Water Dep. Fund, in the amount of \$74,195.00 (Replacement of 11 year old backhoe)

Account	Description	Amount
621.708.5511	Vehicles	\$74,195.00

Roger Loomis- this is just a general plan to replace equipment every 7-10 years; we have been able to keep this backhoe for 11 years.

Motion by Mr. Bubb to send to full Council, second by Mr. Marmie

Motion passed by a 5-0 vote.

- b) A request for an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$2,800.00 (Resignation of Kristopher Gladstone)

Account	Description	Amount
153.116.5144	Termination Vacation	\$2,800.00

Scott Fulton- we had a Probation Officer who resigned and requested a payout of his vacation.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Motion passed by a vote of 5-0.

- c) A request for an appropriation of the unappropriated balance of the 360, Local Gov, in the amount of \$234,671.00 (Engineering Consultant Cherry Valley Rd bridge)

Account	Description	Amount
360.122.5276	LPA – Maintenance of Streets	\$234,671.00

Brian Morehead- this is an item where we have been working with ODOT and an engineering firm from Columbus. This is to begin the preliminary study and design work on the replacement of the bridge on Cherry Valley Road. We have a contract ready now that we have been working on through ODOT for the engineering firm and would like to get it signed and move forward. The way the contract works is that the city will pay the engineering firm directly and then we will be reimbursed for the engineering costs from ODOT.

Motion by Mr. Marmie to send to full Council, second by Mr. Bubb

Mr. Rath- I was wondering if you knew when construction on that would start and the construction cost.

Brian Morehead- no estimate on construction cost or timing yet. At the end of their study we will have a better idea and I will come back and present that to everyone at that point.

Motion passed by a 5-0 vote.

3. **Resolution No. 14-26** authorizing the mayor of the City of Newark to enter into a community development block grant funded sub recipient agreement with the hereinafter named organizations to carry out activities included within Newark’s FY 2014 community development block grant one year action plan was considered.

Barbara Gilkes- the City of Newark was notified on March 19th of our 2014 CDBG allocation. This year’s allocation is \$728,648.00 it is a cut of \$2,622.00 less than what we received in 2013. When we put these plans together we are doing them so early we have to build in anticipated cuts. Fortunately our cut wasn’t as severe as what we thought. The legislation before you applies to 6 sub recipients that back in October were selected to receive funding. The first one is Newark Development Partners, CIC \$60,000.00, Denison University Garden of Hope project \$1,000.00, St. Vincent De Paul, St. Vincent Haven \$5000.00, Behavioral Health Partners \$5,000.00, Salvation Army \$5,000.00, Licking County Coalition of Care \$4,000.00. When the CDBG program was being reviewed the city determined that we would provide \$80,000.00 out to the community to sub recipients, \$60,000.00 of that is for Economic Development activities that is the CIC and the other \$20,000.00 was to be split among non-profit groups that are addressing high and medium priority needs in the City of Newark.

Mrs. Floyd- asked for the total allocation dollar amount again

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Mr. Blake- I was curious Ms. Gilkes, you said these agencies were selected in October, can you explain that process a little bit for me?

Ms. Gilkes- in July we send notice out to a lot of the non-profits letting them know that we are going to be starting our one year plan renewal. We have an application that is on the website, most of them are familiar with the process because they tend to apply each year. What we did in 2013 was put a ceiling because putting a grant together is a lot of work and there is no point in putting a \$40,000.00 application when you are only going for 5. We thought that it was fairer to say this is what we have to offer and then they have a month to fill out the application then we review the different applications and see what the City's needs are because of the funding cuts from the State of Ohio and other sources. We have had to pull back the money that in the past went out to the community because we are going to be meeting those high medium priority needs as a city. We put money towards Cemetery Parks, we put money towards ADA curb ramps, and we help Brian out with paving, since more of that is going to be done in house simply because we don't have other resources to meet them. Basically that is the process, we put the notice out, they fill out the application and if they have questions we work with them then we meet as a city, different city officials, everybody is welcome to put their two cents in on this, and we come up with a plan each year.

Motion passed by a 5-0 vote.

4. **Ordinance 14-08** to provide for the issuance of \$370,000 of bond anticipation notes in anticipation of the issuance of bonds for the purpose of paying the cost of improvements to the city's landfill, and all necessary appurtenances thereto, and declaring an emergency was considered.

City Auditor, Steve Johnson- the emergency is just language that the Bond Council attached to this, however I would like you to expedite because I think that the due date on the \$250,000.00 portion of this note is in early May and in order for everything to come together we have to have legislation in place or else no one will do anything. To meet the renewal deadline for a portion of this I would like this to be expedited. The Bond Council puts the emergency on it. This project at the landfill has been ongoing for a little while now and the \$250,000.00 note is due at this time. It is the City's desire to renew that \$250,000.00 for one more year paying interest only. Furthermore additional work needs to be done at the landfill estimated at \$120,000.00 so that will be added on to the original note taking it to \$370,000.00. We issue a new note it will pay off the \$250,000.00 portion and we will have a new piece of debt.

Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb

Motion passed by a 5-0 vote.

Jeremy Blake, Chair