

## Finance Committee Minutes

Honorable Council  
City of Newark, Ohio  
August 11, 2015

The Finance Committee met in Council Chambers on Monday August 10, 2015 with these members in attendance:

Jeremy Blake, Chair  
Doug Marmie  
Bill Cost Jr.

Carol Floyd  
Ryan Bubb

We wish to report:

1. **Resolution No. 15-71** appropriating monies for current expenses of the municipal corporation was considered.

**Section 1.** A request for an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$7,208.24 (TANF- Summer Youth Grant reimbursement)

Account	Description	Amount
100.432.5230	Temp Services	\$7,208.24

**Barbara Gilkes-** this is our second reimbursement request that will be going back to Parks in their Temp Services Account.

**Motion Mr. Bubb to send to full Council, second by Mrs. Floyd**

**Mr. Blake-** thank you again for your work and for everyone's' due diligence to get that program off the ground each summer.

**Barbara Gilkes-** your welcome

**Motion passed by a vote of 5-0.**

**Section 2.** A request for an appropriation of the unappropriated balance of the 297, Fire Grants Fund, in the amount of \$.30 (FEMA cost share closure for 2011 AFG Grant)

Account	Description	Amount
297.299.5311	Fire Safety Supplies	\$.30

**Barbara Gilkes- just as we have** housekeeping item for the Auditor's office the Federal Government is the same

**Motion Mr. Bubb to send to full Council, second by Mrs. Floyd**

**Motion passed by a vote of 5-0.**

2. **Resolution No. 15-73** appropriating monies for current expenses of the municipal corporation was considered.

**Section 1.** A request for an appropriation of the unappropriated balance of the 231, Jail Diversion Grant Fund, in the amount of \$37,040.14

Account	Description	Amount
231.113.5238	Service Contracts	\$26,592.50
231.113.5300	Office Supplies	1346.25
231.113.5312	Law Enforcement Supplies	7101.39
231.113.5319	Misc Supplies	2,000.00

**Director Saad-** we recently started to receive our 2016 funding from our Diversion Grant, we would like to move the money into the appropriate accounts so we can start paying bills and buying items for that particular grant.

**Motion Mrs. Floyd to send to full Council, second by Mr. Bubb**

**Motion passed by a vote of 5-0.**

**Section 2.** A request for an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$7,250.00 (payout for Mary Mikeworth-retiring)

Account	Description	Amount
153.131.5145	Termination Comp	\$1,750.00
153.131.5144	Termination Vacation	5,500.00

**Barb Jobes, Tax Administrator-** I have a retiring employee August 31<sup>st</sup> and this is a pay out of her benefits.

**Motion Mr. Bubb to send to full Council, second by Mr. Cost**

**Motion passed by a vote of 5-0.**

**Section 3.** A request for a disappropriation of the appropriated balance of the 100, General Fund, in the amount of \$8,222.31

Account	Description	Amount
100.112.5111	Salaries	\$4,783.92
100.112.5122	PERS	648.15
100.112.5124	Health Ins	2,790.24

**Director Buskirk-** we have one person that is starting to collect unemployment and the total that we may have to pay for this year is \$10,200.00 which I don't have. I spoke to Judge Higgins and he agreed to use the \$8,222.31 that was saved during 2 month period in between employees. If the person receiving unemployment would find a job before the end of the year we won't have to pay that amount.

**Motion Mr. Marmie to send to full Council, second by Mr. Bubb**

**Motion passed by a vote of 5-0.**

**Section 4.** A request for an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$8,222.31

Account	Description	Amount
100.114.5125	Unemployment	\$8,222.31

**Motion Mr. Marmie to send to full Council, second by Mr. Bubb**

**Motion passed by a vote of 5-0.**

**Section 5.** A request for an appropriation of the unappropriated balance of the 152, Budget Stabilization Fund, in the amount of \$21,000.00

Account	Description	Amount
152.100.5901001	OPT	\$21,000.00

**Director Buskirk-** I would like to talk about the next two requests together so they make more sense. I have had to take \$11,000.00 from Professional Services to transfer over to Civil Service in order to pay these bills. I do that in an effort to not have to come back to you every month. This year part of what I paid for out of the Professional Services account was testing for Sergeant and Captain of the Police Department that was

\$6,960.00. We had Police pre-employment which was \$900.00, the exam for the Police Chief was \$1500.00 and we did some additional pre-employment for the last two that we hired at \$1274.00. That is right around the \$11,000.00 I transferred over. Yet to come this year is the Fire Captain test. The last time we gave that test it was \$1620.00, I am assume for this purpose this evening that it won't be more than that. Our Fire Captain assessment was \$4900.00. We are talking about hiring additional 3-4 employees in the Fire Department; if we do then we have evals for the new hires as well as a pre – employment physical. That added together is \$1123.00 times however many you decide you want to hire. That number is made up of \$450.00 for the evals and \$673.00 for the physical. If you add that up it comes out to a little over \$10,000.00. I am only asking you for \$9,000.00 because again I am only asking you for what I think I need but it doesn't mean I won't be back before the end of the year. Now under Professional Services that \$11,000.00 is basically to make that account whole again but I know there is a miss understanding from talking with you what all is in that account. We have Behavioral Health Partners which is our employee assistance program that thank God our employee's their wives and children are using. It is confidential; I just get a bill so I can't tell you if there will be another one or 52 more this year. We are also required to do drug testing for our employees that maintain a CDL and typically whenever there is an accident involving a vehicle. We are around \$2500.00 for those already this year. Then if there are any more critical incidents like we had with an Officer involved in a shooting we have to send them for physiological testing and in addition there is arbitration or hiring an attorney.

**Mr. Blake-** I am glad you explained this because I think there were some communication issues as far as what exactly we were spending that money on. I appreciate you doing that.

**Motion Mr. Bubb to send to full Council, second by Mrs. Floyd**

**Mr. Marmie-** I am still going to state my reasoning for not supporting this. I just do not believe that we should be using the Budget Stabilization Fund similar to what our unappropriated balance was. Last year I was told that if we had any money left over we would put it back in the Budget Stabilization but that didn't happen. This year what is going to happen is we are going to end up with cash carryover at the end of the year and then I am going to ask why in the heck did we move money out of Budget Stabilization? That should not happen, if we have any kind of carryover then why are we doing this? It has happened every single year since I have been on Council therefore this is not supposed to be utilized as basically a credit card to put money on to. We already utilized this fund this year to balance the budget which tells me that we are running a deficit spending. I think we should find other ways to pay for this. I don't feel that the Budget Stabilization Fund is where we find revenue for things like this because we are only in August; there are other things that are going to come up at the end of the year and you are telling me that we don't have anywhere to go other than this Budget Stabilization and that tells me we didn't really have a solid budget. If we underfunded Civil Services than we should have never done that and if you had to transfer money out of this to compensate Civil Services why are we budgeting like that? We budgeted than knew later on we could utilize Budget Stabilization. Another words we just cut the

budget to show Council some numbers so we could come back later on saying we have a desperate situation we have to deficit spend some more. That is unacceptable, it really is. I am not going to support this and I don't feel as though we should be pulling money out of our Budget Stabilization for something like this.

**Mr. Guthrie-** Mike, can you give us an idea of what portion of those funds is for outside counsel?

**Director Buskirk-** most of them have not occurred yet. We have an outstanding arbitration case we are waiting to get back where we will be paying the arbitrator for their time and effort. There is one right behind it that will possibly go and I have another one that is going to go next Thursday but we are going to use our own counsel for that, it's not Police or Fire. I guess the answer would be no because it hasn't happened yet so it would be a guess.

**Mr. Blake-** the things that are require, you spelled out \$11,000.00 worth of items here and then you went into another 8. There is almost \$20,000.00 on exams and assessment and things. I guess to understand what Councilman Guthrie might be saying is how much of this \$21,000.00 actually might not be related to pre-employment, testing, assessments and evaluations?

**Director Buskirk-** that comes out of Civil Service, I think he was asking me about Professional Service.

**Mr. Marmie-** all of the exams that he indicated all fall under civil service's budget not under professional services.

**Mr. Blake-** you would be transferring it.

**Director Buskirk-** no, it would be going into Civil Service but if I ran short I may have to transfer some more over there.

**Mr. Marmie-** why are we appropriating money into Professional Services just so someone can transfer it into another budget item especially from the Budget Stabilization? I am thoroughly confused as to what we are trying to do here. In my opinion it is going to be utilized under Professional Services and it didn't pass through Council the first time so we are going to try something different.

**Motion passed by a vote of 4-1 (Mr. Marmie).**

**Section 6.** A request for an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$21,000.00

Account	Description	Amount
100.109.5231	Professional Services	\$10,000.00
100.114.5231	Professional Services	11,000.00

**Motion Mr. Bubb to send to full Council, second by Mrs. Floyd  
Motion was carried 4-1 Mr. Marmie)**

Jeremy Blake, Chair