

Finance Committee Minutes

Honorable Council
City of Newark, Ohio
August 30, 2016

The Finance Committee met in Council Chambers on Monday August 29, 2016 with these members in attendance:

Doug Marmie, Chair
Carol Floyd
Ryan Bubb
Bill Cost Jr.

We wish to report:

1. **Resolution No. 16-72** authorizing and directing the Auditor of the City of Newark to pay bills on behalf of Division of Police pursuant to section 5705.41 (d), then and now certification; and declaring an emergency was considered.

Director Spurgeon- this involves software in the Division of Police, I believe that this was an unavoidable miscommunication with the vendor.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Mr. Fraizer- what was the previous miscommunication and what is the agreement now?

Director Spurgeon- we had everything in writing and I am hesitating to be too critical, we had money left over and we called them and asked if we owed them this money and were told no. We get everything hooked up and turned on and then we get an invoice. We already appropriated and used the monies elsewhere hence we had to pay it.

Mr. Fraizer- there isn't any more unexpected bills?

Director Spurgeon- no I don't believe so, I have looked into this and it is one of those things where we thought that we had a clear communication.

Motion passed by a vote of 5-0.

2. **Resolution No. 16-73** appropriating monies for the current expenses of the municipal corporation was considered.

Section 1. There is hereby a request for an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$6,790.73 (Reimbursement for RR#2 Summer Youth Program)

Account	Description	Amount
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100.432.5230	Temp Services	\$6,790.73
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Barbara Gilkes- this appropriation is for the Division of Parks for the time spent for the Summer Youth Program.

Motion by Mr. Bubb to send to full Council, second by Mr. Cost

Motion passed by a vote of 5-0.

Section 2. There is hereby a request for an appropriation of the unappropriated balance of the 221, Street Fund, in the amount of \$10,000.00

Account	Description	Amount
221.302.5231	Professional Services	\$10,000.00
221.302.5315	Street Maintenance Supplies	10,000.00

Director Rhodes- the first \$10,000.00 comes from the checks from insurance companies because people run into our guard rails here in the city ans we want to put the money in professional services. The second \$10,000.00 is the City of Heath at times number 8 stone and we want to put the money back in the Street Maintenance account. It would be a total of \$20,000.00

Motion to amend to \$20,000.00 by Mrs. Floyd to send to full Council, second by Mr. Frazier

Motion passed by a vote of 5-0.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Motion passed by a vote of 5-0.

- Resolution No. 16-79** appropriating monies for the current expenses of the municipal corporation was considered.

Section 1. There is hereby an appropriation of the unappropriated balance of the 152, Budget Stabilization Fund, in the amount of \$2,000.00 (Additional funds for legal advertising)

Account	Description	Amount
152.100.5901001	OPT	\$2,000.00

President Ellington- we are out of money to publish the codified ordinances that we publish all the time, between that and the ordinances we have to publish for the state we used all of the money that we had budgeted from last year. For some reason there were more this year. We have nowhere else in our budget to get that money from.

Motion by Mrs. Floyd to send to full Council, second by Mr. Cost

Mr. Marmie- did we look across the city for money?

President Ellington- we asked the Mayor from his budget but he said no

Mr. Marmie- it's kind of hard to imagine that we can't find \$2,000.00 anywhere else but Budget Stabilization. I know that this was unexpected. We did budget the same as last year?

President Ellington- yes, Autumn said we have used up twice as much

Mr. Marmie- is this all that is going to be needed for the year? Is this an estimate or an actual?

President Ellington- an estimate for through December, I think she estimated about \$1950.00

Mr. Marmie- how much do we owe and how much do we usually have in that account?

President Ellington- we don't owe anything now but we don't have no money left in the account.

Mr. Marmie- I am just going to share with the committee that I'm not comfortable using the Budget Stabilization for something like this. When push comes to shove and the end of the year we shut down the Pcards and do things to try to save small amounts of money like this. We don't owe anything right now, we have asked the Fire Chief to just bring us items that are needed as they come along. I would almost feel the same with this personally. If we owe a \$500.00 or a \$200.00 bill I'd rather do that then to take \$2000.00 from the Budget Stabilization just to carry that over into next year.

Mr. Bubb- Don are you comfortable with a then and now so we can stay that way across the board?

President Ellington- yes I am just the messenger on this one.

Mr. Marmie- I understand. I'm trying to be fair, we tell the Fire Chief because \$2000.00 versus \$200,000.00 it's the same. It's not but it is.

President Ellington- it is something that we are required to do so we have to do it.

Mr. Marmie- and when push comes to shove we are going to find the money. We have to.

Mr. Fraizer- how do the bills come in \$50.00 at a time, a \$100.00 at a time?

President Ellington- most of that is for the codified ordinances and it comes in big chunks at a time.

Mr. Fraizer- so if we don't pass anymore resolutions for the rest of the year we will be ok?

President Ellington- that's true.

Mr. Bubb- I'm ok with that and it will give us more time to find it within what we already have.

President Ellington- maybe if somebody else has more push with the Mayor maybe we can find it in his budget.

Mr. Marmie- it's not just the Mayor's budget. Across the lines there may be something else.

President Ellington- in our budget we have Council's salary, Autumn's salary and pretty much this and her insurance.

Mr. Marmie- we don't have the Auditor here tonight but I'm pretty sure that there is even some in the unappropriated balance, I'd rather it come from there.

Motion was denied by a vote of 2-3 (Marmie, Fraizer, Bubb)

Section 2. There is hereby an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$2,000.00 (Additional funds for legal advertising)

Account	Description	Amount
100.102.5294	Advertising	\$2,000.00

No Motion made

- Resolution No. 16-81** authorizing and directing the mayor of the City of Newark to prepare and submit applications to the Ohio Department of Environmental Protection Agency, for fiscal year 2016 Diesel Emissions Reduction Grant (DERG) program for equipment replacement, repower, retrofit and anti-idle was considered.

Barbara Gilkes- this is a grant opportunity that the Service Department would like to explore. It has a match of a minimum of 20%. Scoring improves if the match is increased. We are going to make an attempt at this grant.

Motion by Mr. Cost to send to full Council, second by Mrs. Floyd

Mr. Fraizer- are we targeting the 20% match?

Barbara Gilkes- the grant requires a minimum of 20%

Mr. Fraizer- but we're not going above that?

Barbara Gilkes- no we should go above that because that will improve the scoring.

Mr. Fraizer- do we know how far above we want to do?

Barbara Gilkes- that hasn't been determined yet.

Mr. Marmie- so the \$12,000.00 is what we are asking for?

Barbara Gilkes- no it is 12 million

Mr. Marmie- 12 million is what is available, so if we end up with a \$100,000.00 we will match the 20% \$20,000.00.

Barbara Gilkes- that would be the minimum we could match, we could match higher and that would help us in our scoring.

Mr. Marmie- with this legislation we are voting on 20% match so on the grant application will we be putting that we are willing to go higher?

Barbara Gilkes- we can do that, at minimum 20% but I can put more in the application. It says in the legislation with the local match being a minimum of 20%.

Mr. Marmie- as far as the administration where are they saying that our match is going to come from capital improvements?

Barbara Gilkes- yes

Mr. Marmie- how much are we willing to put our neck out there as far as a dollar amount?

Barbara Gilkes- that hasn't been determined yet it is based on the vehicles that the Street Department is currently exploring that they would like to replace. This is a highly competitive grant. You are dealing with railroads that may be competing for these dollars. I think that it is a good idea because we have never pursued a grant for these large capital improvements such as this and if we go for it a little bit higher than the 20% we will score a little bit better and I think that it is a worthwhile investment on behalf of the city to pursue if we are fortunate enough to get the grant because they are going to be picking up the bulk of the tab whether it is 80% or 75 or 70%. If we are awarded the grant and you don't want to do that then we don't need to accept the grant if the economic conditions dictate that it's not possible but I do think that we should give it a shot.

Mrs. Floyd- it strikes me that if we have a chance to get something like \$100,000.00 we can certainly use it and at that point like she said we can re-evaluate where we stand financially and whether we can afford to accept it.

Mr. Marmie- I just wanted to make sure that we weren't tied to it and you clarified that and I appreciate that because we don't know what capital improvements is going to look like next year.

Barbara Gilkes- that is typically where we are with grants we are always looking down the road.

Motion passed by a vote of 5-0.

Doug Marmie, Chair