

Finance Committee Minutes

Honorable Council
City of Newark, Ohio
August 9, 2016

The Finance Committee met in Council Chambers on Monday August 8, 2016 with these members in attendance:

Doug Marmie, Chair
Carol Floyd
Ryan Bubb
Bill Cost Jr.

We wish to report:

1. **Resolution No. 16-66** authorizing and directing the Mayor of the City of Newark to prepare and submit applications to the Department of Homeland Security, for fiscal year 2016 Fire Act Grant Programs, in support of training programs, equipment purchases, funding for personnel, fire prevention, and fire safety programs throughout the city was considered.

Barbara Gilkes- this legislation covers the three fire grant programs that are offered by FEMA that we plan to apply for 2016-2017.

**Motion by Mrs. Floyd to send to full Council, second by Mr. Cost
Motion passed by a vote of 4-0.**

2. **Resolution No. 16-67** appropriating monies for the current expenses of the municipal corporation was considered.

Section 1. There is hereby an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$3,300.00 (Payout Clair Miller)

Account Description Amount

153.203.5143	Termination Sick	\$2,250.00
153.203.5144	Termination Vacation	1,000.00
153.203.5145	Termination Comp	50.00

Director Spurgeon- we have had a member in the Division of Police retire and these are their accruals and as a curtesy we ask that you expedite it.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd
Motion passed by a vote of 4-0.

Section 2. There is hereby an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$2,600.00 (Payout Nathan Otto)

Account	Description	Amount
153.205.5144	Termination Vacation	\$1,700.00
153.205.5145	Termination Comp	900.00

Director Spurgeon- we have had a member in the Division of Fire retire and these are their accruals and as a curtesy we ask that you expedite it.

Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb
Motion passed by a vote of 4-0.

Section 3. There is hereby an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$31,800.00 (Payout Phil Rhoads)

Account	Description	Amount
153.112.5143	Termination Sick	\$12,000.00
153.112.5144	Termination Vacation	18,500.00
153.112.5145	Termination Comp	1,300.00

Judge Stansbury- this is for Phil Rhodes a long time bailiff for Judge Higgins and these are his accruals and we ask that you expedite them.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd
Motion passed by a vote of 4-0.

Section 4. There is hereby an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$6,550.00 (Payout Deborah Kraning)

Account	Description	Amount
153.112.5143	Termination Sick	\$1,200.00
153.112.5144	Termination Vacation	5,100.00
153.112.5145	Termination Comp	250.00

Judge Stansbury- this is earned accruals for the Small Claims Court Administrator Deborah Kraning who is retiring and again we ask that you expedite.

**Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb
Motion passed by a vote of 4-0.**

Section 5. There is hereby an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$6,908.36 (Payout Margaret Crowthers)

Account	Description	Amount
153.131.5143	Termination Sick	\$3,549.78
153.131.5144	Termination Vacation	1,947.13
153.131.5145	Termination Comp	1,411.45

Barb Jobs, Tax Administrator- this is for Margaret Crowthers who retired from our office

**Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb
Motion passed by a vote of 4-0.**

Section 6. There is hereby an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$41,200.00 (Payout Charlie Scott)

Account	Description	Amount
153.202.5143	Termination Sick	\$6,200.00
153.202.5144	Termination Vacation	22,000.00
153.202.5145	Termination Comp	13,000.00

Director Spurgeon- we have had a member in the Division of Police retire and these are their accruals and as a curtesy we ask that you expedite it.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd
Motion passed by a vote of 4-0.

Section 7. There is hereby an appropriation of the unappropriated balance of the 931, Inter/Intra Fund, in the amount of \$6,000.00 (1st & 2nd quarter 2016 tax collection distribution)

Account	Description	Amount
931.136.5289	JEDZ2 Distribution	\$6,000.00

Barb Jobes, Tax Administrator- the JEDZ2 that we collect taxes for required distribution quarterly rather than annual. This is coming from the Inter/Intra Government Fund so that I can send them their checks for the first and second quarter of 2016.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd
Motion passed by a vote of 4-0.

Section 8. There is hereby an appropriation of the unappropriated balance of the 756, Health Insurance Fund, in the amount of \$2,700,000.00

Account	Description	Amount
756.110.5124210	Health Ins Claims	\$2,700,000.00

Director Buskirk- this is for our health insurance account 756, it is an appropriation of the unappropriated balance. It is accounting stuff that I get into trouble with pretty quick trying to explain how that works. Basically we had a huge number of bills at the start of the year which you all know and through accounting if the bill starts out \$500,000.00 and it ends up we pay \$125,000.00 they still have to show the \$500,000.00. We have had several accounts go over \$100,000.00 so we have additional insurance that reimburses us which can't go back into the fund like you think that it would it has to go back over here to the health insurance fund. We also get discounts on pharmacy and those sorts of things so that is where it builds up.

Mr. Marmie- the way that it was explained to me was in our budget we didn't have any idea what these reimbursables were going to be so we put in \$100,000.00. It turns out for a half of a year we have 1. 35 million dollars and she has estimated that the second

half is going to be the same amount so she is making that dollar amount 2.7 million. It doesn't mean that we save that money; it means that it has to go through one fund to another to make our final all over health insurance costs the number it needs to be.

Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb
Motion passed by a vote of 4-0.

Section 9. There is hereby an appropriation of the unappropriated balance of the 231, Jail Diversion Fund, in the amount of \$35,642.00

Account	Description	Amount
231.113.5238	Service Contracts	\$25,670.00
231.113.5300	Office Supplies	150.00
231.113.5312	Law Enforcement Supplies	6,955.00
231.113.5319	Misc Supplies	2,767.00
231.113.5224	Memberships	100.00

Director Saad- this is in reference to one of our long time grants, our Jail Diversion Grant. The total has been \$123,234.00 for several years. It has increased to \$187,965.00 for fiscal year 2017. This is the first for the increase. We do an estimated revenue to the Auditor's office usually in September of the prior year and last September we used the \$123,234.00 because we didn't know what the new total was going to be. We received the total after that. We shouldn't have to do this in years to come.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd
Motion passed by a vote of 4-0.

Mark Fraizer now present for the Finance Committee meeting.

3. **Resolution No. 16-68** appropriating monies for the current expenses of the municipal corporation was considered.

Section 1. There is hereby an appropriation of the unappropriated balance of the 260, CDBG RLF Fund, in the amount of \$75,000.00

Account	Description	Amount
260.601.5238000	Services General	\$75,000.00

Melissa Seville- this appropriation is for our CDBG Revolving Loan Fund. It is money that we have received this year that we want to expend out for additional minor home repair projects.

Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb

Mr. Marmie- I am assuming the \$40,000.00 on the next appropriation is in conjunction with this one. Do you want to just talk about both of them?

Melissa Seville- the next one id the same thing, it is money that we have received in but it is for our HOME RLF fund so we will spend it out for either full rehab projects or Habitat new builds.

Motion passed by a vote of 5-0.

Section 2. There is hereby an appropriation of the unappropriated balance of the 262, HOME RLF Fund, in the amount of \$40,000.00

Account	Description	Amount
262.603.5238000	Services General	\$40,000.00

Motion by Mrs. Floyd to send to full Council, second by Mr. Fraizer

Motion passed by a vote of 5-0.

Doug Marmie, Chair