

## Finance Committee Minutes

Honorable Council  
City of Newark, Ohio  
August 29, 2017

The Finance Committee met in Council Chambers on Monday August 28, 2017 with these members in attendance:

Doug Marmie  
Carol Floyd  
Ryan Bubb  
Bill Cost Jr.  
Mark Fraizer

We wish to report:

1. **Resolution No. 17-58** appropriating monies for the current expenses of the municipal corporation.

Section 1. There is hereby an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$3,231.59 (Reimbursement for Overtime)

Account	Description	Amount
100.205.5118	NFD Uniformed Overtime	\$3,231.59

**Director Baum-** this is reimbursement to the overtime account for three events, two were fireworks one at Moundbuilders Country Club, second was COTC and the third event was a HAZMAT call out they received checks from all three and would like to reimburse their overtime account.

**Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb**

**Motion passed by a vote of 5-0.**

Section 2. There is hereby a disappropriation of the appropriated balance of the 100, General Fund, in the amount of \$17,644.00 (Prosecuting Services Pataskala)

Account	Description	Amount
100.106.5111	Salaries	\$15,000.00

100.106.5122	Pension	2,100.00
100.106.5126	Medicare	217.00
100.106.5127	Workers Comp	327.00

**City Auditor, Stephen Johnson-** there was some revenue anticipated that has been appropriated, the revenue is going to be less than originally planned and we have went ahead and decertified that from the County Budget Commission so we won't be overstating our revenue. What we have to do now is disappropriate the money that had been appropriated so we aren't exceeding our appropriation authority. It is an accounting issue and we will basically be the same next month as were last month this won't impact anything.

**Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb**

**Mr. Marmie-** this is coming from the General Fund

**Steve Johnson-** right it was anticipated to come into the General Fund

**Mr. Marmie-** by what department?

**Steve Johnson-** the Law Director's. It was anticipated to come in but not all of it is coming in that was estimated so this is the difference that has to come off of the books.

**Motion passed by a vote of 5-0.**

Section 3. There is hereby an appropriation of the unappropriated balance of the 958, Fire Reimbursement Fund, in the amount of \$50,000.00 (Reimbursements)

Account	Description	Amount
958.127.5621	Reimbursements	\$50,000.00

**Director Baum-** this is for my Property Maintenance Department, they have paid out in fire claims more than what they typically do and want to move more money over into that account. They will get a fire insurance check and will pay out money so this isn't actually giving us another \$50,000.00 they put \$50,000.00 in an account they can access but it is backfilled by insurance claims is what I understand.

**Motion by Mr. Fraizer to send to full Council, second by Mrs. Floyd**

**Mr. Fraizer-** it is kind of like a place holder? There are additional payouts needed immediately for this \$50,000.00 then as those things come in we will place this back into the fund.

**Director Baum-** I can't say that there are immediate claims to be paid out; I can say that I don't think we will get through the year with what we have left in the fund.

**Mr. Fraizer-** and who knows when those insurance claims are going to come in.

**Director Baum-** correct, we are not going to get through the rest of the year without another fire. We know that historically.

**Mayor Hall-** we budget what has typically happened in the past years and we have exceeded that budget but it is a 958 fund it is the insurance fund we just have to have authorization before we can spend it. I'm sure he is predicting out for the rest of the year.

**Mr. Fraizer-** when we get those funds in does it go back into that same fund and then we true it up at the end of the year or wait until next year's budget?

**Mayor Hall-** we get the money then spend it. We didn't anticipate getting this much money from an insurance company. It has to be appropriated before we spend it so that is what you are doing in fashion here tonight.

**Motion passed by a vote of 5-0.**

Section 4. There is hereby an appropriation of the unappropriated balance of the 231, Probation Grant Fund, in the amount of \$501.71 (Payment back to State of Ohio)

Account	Description	Amount
231.232.5289	Inter/Intra Govt	\$501.71

**Vanessa Stalnaker, Senior Probation Officer-** I am here tonight for Kevin Saad. This is unspent incentive money in the amount of \$501.71 that we need to return to the State.

**Motion by Mr. Fraizer to send to full Council, second by Mrs. Floyd**

**Mr. Marmie-** this is money that is currently in the Inter/Intra Government?

**Vanessa Stalnaker-** yes it is unappropriated and we need to appropriate it to send it back to the State.

**Steve Johnson-** I don't know what incentive money is but this is the account that allows money to pass through government agencies.

**Mr. Marmie-** shouldn't we be disappropriating it from somewhere else also?

**Steve Johnson-** I don't know what it is?

**Mr. Marmie-** so this money came to us from the State?

**Vanessa Stalnaker-** yes it was incentive money that we have not spent in the last fiscal year so we need to return it

**Mr. Marmie-** we usually appropriate all of that so then if we need to move it into another fund we would appropriate that fund and disappropriate from where ever it is currently being housed. Where is it currently at?

**Vanessa Stalnaker-** I don't take care of the finances in our department I have no idea.

**Steve Johnson-** there is a possibility that it wasn't appropriated. We look these over and Jackie didn't see the need for a disappropriation.

**Mr. Marmie-** the thing is she said it was only a portion of it.

**Vanessa Stalnaker-** that is the remaining balance.

**Mr. Marmie-** that tells me we have used part of it.

**Vanessa Stalnaker-** yes that is correct, we had \$89,000.00 that we received and then this is the unspent balance.

**Motion passed by a vote of 5-0.**

Section 5. There is hereby an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$248.76 (Reimbursement for overtime for Moundbuilders Country Club fireworks)

Account	Description	Amount
100.205.5118	Uniformed Overtime	\$248.76

**Director Baum-** I need to apologize I told you the last one was three events it was actually two this is the third.

**Motion by Mr. Floyd to send to full Council, second by Mr. Cost**

**Motion passed by a vote of 5-0.**

Section 6. There is hereby an appropriation of the unappropriated balance of the 424, TIF Fund, in the amount of \$4,305.37 (Additional amount collected for River Rd TIF)

Account	Description	Amount
424.926.5611	Refunds	\$4,305.37

**Director Mauter-** this is a receipt from Licking County for the second half of the year property taxes that were collected in the River Road TIF area.

**Motion by Mrs. Floyd to send to full Council, second by Mr. Fraizer**

**Mr. Fraizer-** is this additional income that we weren't expecting or is this on target for what we budgeted?

**Director Mauter-** they bill in February and July every year so this is what came in from the July receipts.

**Motion passed by a vote of 5-0.**

- Resolution No. 17-59** accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor was considered.

**City Auditor, Stephen Johnson-** this is a housekeeping thing that we do every year. The County Budget Commission sets our tax rates since we have no voted millage we received the automatic three mills that cities are allowed to have. We also have an additional tenth of a mill that is for the accrued liability of the Police and Fire Pension

Fund that the State allows millage for. This is something that the Clerk has to file by October 1<sup>st</sup> of every year.

**Motion by Mrs. Floyd to send to full Council, second by Mr. Fraizer**

**Motion passed by a vote of 5-0.**

Doug Marmie, Chair