

## Finance Committee Minutes

Honorable Council  
City of Newark, Ohio  
June 5, 2017

The Finance Committee met in Council Chambers on Monday May 30, 2017 with these members in attendance:

Doug Marmie  
Carol Floyd  
Ryan Bubb  
Bill Cost Jr.  
Mark Fraizer

We wish to report:

1. **Ordinance No. 17-27** an ordinance to provide for the issuance of not to exceed \$91,000.00 of bond anticipation notes in anticipation of the issuance of bonds for the purpose of paying the cost of fire engine improvements and all necessary appurtenances thereto, and declaring an emergency was considered.

**Steve Johnson, City Auditor**- this is a matter that council addressed awhile back dealing with the repair of a fire engine. However we need to change the type of funding. This is a one year bond anticipation note and the plan is it will be renewed three times over the next three years until the debt is gone.

**Mr. Fraizer** – when it comes to the new year, are we reducing the debt each year?

**Steve Johnson, City Auditor** – right, by one third.

**Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd**

**Motion passed by a vote of 5-0.**

2. **Resolution No. 17-37** appropriating monies for the current expenses of the municipal corporation was considered.

Section 1. There is hereby an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$500.00 (Flowers for City Hall)

Account	Description	Amount
100.124.5271	Bldg Ground Maint	\$500.00

**Jeff Hall, Mayor** - We had a donation of \$500.00 for building and ground maintenance of course it wasn't included in the budget, unanticipated to receive it, now it's received we would like to appropriate it and go ahead and spend it as the donors wished.

**Doug Marmie** – just to make everyone aware, this donation is for city hall flowers in memory of Bill and Sue Moore.

**Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd**  
**Motion passed by a vote of 5-0.**

Section 2. There is hereby a disappropriation of the appropriated balance of the 100, General Fund, in the amount of \$8,619.22 (salary & benefits for janitorial work)

Account	Description	Amount
100.124.5111	Salaries & Wages	\$7,000.00
100.124.5122	PERS	1015.00
100.124.5122.100	PERS Pickup	350.00
100.124.5126	Medicare	101.50
100.124.5127	Workers Comp	152.72

**Jeff Hall, Mayor** – This has a disappropriation and a re-appropriation to move over in to an account, we have a custodial worker out on sick leave so we have had to contract with some services to take care of those needs and it just needs to go into a different account for that expenditure.

**Mr. Fraizer** – so, is there a set period of which this covers for or is this for an undisclosed amount of time?

**Jeff Hall, Mayor** – it's thru June 17<sup>th</sup>, as on the legislation.

**Mr. Fraizer** – And they are coming back on June 17<sup>th</sup>, is that why?

**Jeff Hall, Mayor** –We have to analyze the employees' health at that time, we can't predict that necessarily.

**Mr. Fraizer** – So, is there a possibility of additional legislation to come back?

**Jeff Hall, Mayor** – Yes.

**Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb**  
**Motion passed by a vote of 5-0.**

Section 3. There is hereby an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$8,619.22 (Janitorial Contract labor)

Account	Description	Amount
---------	-------------	--------

100.124.5230	Temp Services	\$8,619.22
--------------	---------------	------------

**Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb**  
**Motion passed by a vote of 5-0.**

Section 4. There is hereby an appropriation of the unappropriated balance of the 266, NSP-RLF Fund, in the amount of \$2,000.00 (Demolition projects)

Account                      Description                      Amount

266.807.5238	Services General	\$2,000.00
--------------	------------------	------------

**Mark Mauter, Development Director** –We had some unanticipated funds come in that originated from the neighborhood stabilization program grant. We wanted to appropriate those funds so that we could use those to cover some potential demolition projects that are on our list to do this year.

**Mr. Fraizer** – So, I take it this is going in to a larger fund that’s actually going to help facilitate it?

**Mark Mauter, Development Director** – NSP, Neighborhood Stabilization Program, came thru the ARA, America Recovery Act, with President Obama, it’s been closed out but we had some residual money come thru unanticipated that we can still use, so we can apply those funds toward other project costs. Does that answer your question?

**Mr. Fraizer** – How much is the fund that is going in to consist of for demolition projects? Do we know what that total is? We have \$2,000.00 going in; do we have a standing balance in the demolition fund that this is going in to?

**Mark Mauter, Development Director** – we have funds in Joe Paul’s property maintenance fund, we have some demo funds in CDBG as well, about\$ 25,000.00 there, and then we have \$450.00 appropriated in the budget for this year that can also be used for demo funds, and this unanticipated receipt came in for \$2,000.00 so we really have about three or four buckets of money to use towards demolition.

**Mr. Fraizer** – It’s just that \$2,000.00 is not a lot of money so I just wanted to make sure.

**Mark Mauter, Development Director** – correct, like I said it was an unanticipated receipt and we just wanted to get it appropriated.

**Motion by Mrs. Floyd to send to full Council, second by Mr. Cost**  
**Motion passed by a vote of 5-0.**

3. **Resolution No. 17-38** appropriating monies for the municipal corporation was considered.

Section 1. There is hereby an appropriation of the unappropriated balance of the 424, TIF Fund, in the amount of \$75,000.00 (TIF Payment to schools)

Account	Description	Amount
424.926.5611	Refunds	\$75,000.00

**Mark Mauter, Development Director** – this is the result of the TIF that we put in to place out on River Road on the west end of town. It’s called the River Trails TIF. We need the \$75,000.00 to forward on to Granville Village School District and also C-TEC. This is their portion of that TIF that is coming through.

**Doug Marmie** – what’s the reason for expedite?

**Mark Mauter, Development Director** – The school districts are anxious to get their money. The money was collected by the County, back in February. The County has already receipted it to the City of Newark and it’s in the City of Newark General Fund, and now it’s our responsibility to forward it on to those two school districts.

**Doug Marmie** – we just make a point of making sure that there is a reason to expedite legislation, so therefore it has to be justifiable, so is there a deadline we have to meet? Is there something we did not do? Should they have received it earlier than this already? Or what is the reasoning to expedite it above and beyond our normal process?

**Mark Mauter, Development Director** – This is the first time I’ve been thru this on the TIF. Basically we got a telephone call from Granville school district asking us when they could receive their funds. I talked to Mr. Johnson’s office and he did confirm that we did receive it. Now they would like for us to forward it on to them as soon as we can.

**Doug Marmie** – I’ll need some justification in order for us to expedite it next week, because our emergency clause is pretty clear. We expedite things when there is a purpose for it, and I want to be able to tell everyone on council that yes, this is justifiable that we waive the two day.

**Mark Mauter, Development Director** – Probably the best answer I can give you then is if these monies hadn’t gone thru the TIF, and they were collected in February, they would have been dispersed to those school districts I would imagine within 30 days from the county, I can’t answer that for sure without checking with the county auditor’s office. Under normal circumstances they would have already received their funds.

**Doug Marmie** – Then what do we set in motion to make sure that we don’t delay their money to them in the future.

**Mark Mauter, Development Director** – I’ll get with Mr. Johnson’s office and we will set something up.

**Motion by Mrs. Floyd to send to full Council, second by Mr. Fraizer**

**Motion passed by a vote of 5-0.**

Doug Marmie, Chair