

## Finance Committee Minutes

Honorable Council  
City of Newark, Ohio  
January 30, 2018

The Finance Committee met in Council Chambers on Monday January 29, 2018 with these members in attendance:

Doug Marmie  
Jeremy Blake  
Ryan Bubb  
Bill Cost Jr.  
Jeff Rath for Mark Fraizer

1. **Resolution No. 18-04** a resolution appropriating monies for the current expenses of the municipal corporation was considered.

Section 1. There is hereby an appropriation of the unappropriated balance of the 669, Storm Water Utility Fund, in the amount of \$175,000.00 (Design work for Cherry Valley)

Account	Description	Amount
669.169.5231	Professional Services	\$175,000.00

**Roger Loomis-** this is for professional services to do a study in the Cherry Valley Road area. About a year ago we increased the storm water rates to do some work out in this area; this is the initial master plan work.

**Motion by Mr. Bubb to send to full Council, second by Mr. Cost**

**Mr. Rath-** could you more clearly identify the Cherry Valley area?

**Roger Loomis-** Cherry Valley Road north over to State Route 16 as far as 39<sup>th</sup> or 38<sup>th</sup> Street towards the hospital.

**Motion passed by a vote of 5-0**

Section 2. There is hereby an appropriation of the unappropriated balance of the 661, Sewer Dept Fund, in the amount of \$500,000.00 (CSO Optimization Work)

Account	Description	Amount
661.712.5231	Professional	\$500,000.00

	Services	
--	----------	--

**Roger Loomis**- this is for two projects that we are working on. We have scheduled for this year and next some zero percent interest money for projects for our long term patrol plan. The first one is called a CSO Optimization project which is installing some pipes that go underneath the river and a couple of small interceptors to relieve some flow. This is in the Iron Ave, Raccoon Drive area. The second project is the Fourth Street interceptor which is a sewer separation project that is scheduled to go up National Drive clear up to Church Street and this is for the initial planning of this project.

**Motion by Mr. Bubb to send to full Council, second by Mr. Cost**

**Mr. Blake**- what is the timeline on that type of work?

**Roger Loomis**- the CSO Optimization project has to be out to bid by the end of this year to get the 0% money to do this work which is what our goal is. It is about a 6 month design time so if we get it designed we will have it ready to bid by December of this year. The Fourth Street project we have schedule for December of 2019 loan award which is 10 million dollars at 0% interest. That is a little more than a years' worth of design. Construction would actually probably start 2020.

**Mr. Blake**- has there been any discussion as to what Fourth Street is going to look like?

**Roger Loomis**- that has been a big part of the discussion, where the money will come from for any beautification or street scaping. The water lines are due to be replaced which is why this didn't get paved along with Route 13 because we are going to be replacing the lines.

**Motion passed by a vote of 5-0**

2. **Resolution No. 18-07** a resolution appropriating monies for the current expenses of the municipal corporation was considered. – Expedite

Section 1. There is hereby an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$16,000.00 (Payouts Todd Brunton & Oren Nauman)

Account	Description	Amount
153.202.5144	Termination Vacation	\$11,000.00
153.202.5145	Termination Comp	5,000.00

**Director Baum**- this is a payout for two Officer's resignations at the Police Department.

**Motion by Mr. Bubb to send to full Council, second by Mr. Cost**

**Motion passed by a vote of 5-0**

Section 2. There is hereby an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$2,000.00 (Fire Safety Supplies)

Account	Description	Amount
100.204.5311	Fire Safety Supplies	\$2,000.00

**Director Baum**- this is a \$2,000.00 donation by Wal-Mart to purchase smoke detectors and carbon dioxide detectors.

**Motion by Mr. Cost to send to full Council, second by Mr. Bubb**

**Motion passed by a vote of 5-0.**

**Mr. Fraizer entered the meeting in replacement of Mr. Rath who was standing in for Mr. Fraizer.**

Section 3. There is hereby an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$150.00 (Payout Jeff Moats)

Account	Description	Amount
153.302.5145	Termination Comp	\$150.00

**Director Rhodes**- this is a payout for an employee that had been with us for a short period of time.

**Motion by Mr. Bubb to send to full Council, second by Mr. Fraizer**

**Motion passed by a vote of 5-0**

Section 4. There is hereby an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$16,183.20 (Health Ins)

Account	Description	Amount
100.155.5124	Health Ins	\$16,183.20

**Director Baum**- this was calculated by Lori Resta, this is for Lew Shumaker who is now an employee of the Police Department.

**Motion by Mr. Fraizer to send to full Council, second by Mr. Bubb  
Motion passed by a vote of 5-0**

Section 5. There is hereby an appropriation of the unappropriated balance of the 153, Compensated Absences Fund, in the amount of \$1,050.00 (Comp Payout for Christina Barth)

Account	Description	Amount
153.114.5145	Termination Comp	\$1,050.00

**Director Buskirk-** Christina's status has changed to a salary employee and as such she can't overtime or comp time. This is what she had accumulated up to that point.

**Motion by Mr. Bubb to send to full Council, second by Mr. Fraizer  
Motion passed by a vote of 5-0**

Section 6. There is hereby an appropriation of the unappropriated balance of the 931, JEDZ2 Distribution Fund, in the amount of \$851,000.00 (4<sup>th</sup> quarter 2017 Collections)

Account	Description	Amount
931.136.5289	JEDZ2 Distribution	\$851,000.00

**City Tax Administrator, Barb Jobs-**this comes out of the General Fund but the Inter/Intra Government fund and this is for the 4<sup>th</sup> quarter taxes collected for the JEDZ2.

**Motion by Mr. Bubb to send to full Council, second by Mr. Fraizer**

**Mr. Fraizer-** is this a common amount or is this the highest you have had it?

**Barb Jobs-** the JEDZ2 is a quarterly distribution so I have to come and get the money after I have recorded it.

**Mr. Fraizer-** last quarter was on pace with this?

**Barb Jobs-** I don't remember what last quarter was off the top of my head.

**Director Mauter-** JEDZ2 is primarily Amazon that just took off at the end of last year so I doubt we have one to compare it to but I would suspect it would be this much if not more.

**Motion passed by a vote of 5-0**

Section 8. There is hereby a disappropriation of the appropriated balance of the 100, General Fund, in the amount of \$3,478.14 (unused salary and benefits for custodial work)

Account	Description	Amount
100.124.5111	Salaries & Wages	\$2,974.75
100.124.5122.100	PERS Pick up	20.82
100.124.5126	Medicare	43.13
100.124.5127	Workers Comp	91.64
100.124.5124	Health Insurance	347.80

**Director Rhodes-** we had an employee who was cleaning for the city and then took a job with the Water Department for a period of time so what we are appropriating here are dollar amounts from her salary account to use to pay for cleaning services.

**Motion by Mr. Bubb to send to full Council, second by Mr. Fraizer**

**Motion passed by a vote of 5-0**

Section 8. There is hereby an appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$3, 478.14 (Janitorial contract labor)

Account	Description	Amount
100.124.5238	Services General	\$3,478.14

**Motion by Mr. Bubb to send to full Council, second by Mr. Cost**

**Motion passed by a vote of 5-0**

3. Discuss **Resolution No. 18-12** a resolution appropriating monies for the current expenses of the municipal corporation.- Expedite **LATE ITEM**

**Mr. Marmie-** these next couple of items can't be voted on only discussed as late items. There is a possibility these items will be voted on at our next Council meeting utilizing Rule 11.

Section 1. There is hereby an appropriation of the unappropriated balance of the 231, Probation Grant Fund, in the amount of \$116,376.33

Account	Description	Amount
231.232.5118	Overtime	\$16,710.00

231.232.5238	Services General	164.00
231.232.5319	Misc Supplies	6,516.00
231.232.5318	Community Correction Supplies/Services	84,340.00
231.232.5318	Community Correction Supplies/Services	7,133.25
231.232.5289	Other Intra/Inter Gov billings	1,513.08

**Kevin Sadd, Adult Probation Director-** I apologize for the lateness of the item I was sick last week and I couldn't sign the document so it looks like it went through the channels and was submitted late. This is our probation improvement incentive grant, this was not supposed to be for this calendar year it was supposed to be replaced by the Justice Reinvestment Grant which it was but about mid-December the State told us we would have to prepare a budget Probation Improvement Grant until all of the money was exhausted. We didn't get this in for the budget legislation that was approved so we had to come today to explain this. This is the line items of that grant to spend the rest of the money.

**Mr. Fraizer-** is there a timeline that you have to have this gone by?

**Kevin Sadd-** no we are going to try to spend it as soon as we can because we have three different grants through the Department of Corrections.

Section 2. There is hereby an appropriation of the unappropriated balance of the 231, Probation Grant Fund, in the amount of \$75,718.00

Account                      Description                      Amount

231.113.5118	Overtime	\$12,459.00
231.113.5111	Salaries/Wages	6,000.00
231.113.5238	Services General	56,727.00
231.113.5289	Other Intra/Inter Gov Billings	532.00

**Kevin Sadd-** this is also a Department of Corrections grant, they put out where we could apply for an additional \$75,000.00 so we applied for it and this is that amount. The Intra/Inter Government Billing on both of these is money that we have to give back to the State for Workers Comp.

**Mr. Fraizer**- when you did your budget did you plan for this?

**Kevin Sadd**- no this is extra money.

**Mr. Marmie**- I received an email and this paperwork was prepared and submitted but honest to goodness don't know what happened to it so they had to redo it and it wasn't until the agenda came out that it was realized it wasn't on the agenda. Mr. Cost and I will determine whether or not we will invoke Rule 11 or not at our full Council meeting but we wanted to make sure that we get this information out there even though in accordance with our rules vote upon it because it didn't meet the deadline.

**Doug Marmie, Chair**