

Finance Committee Minutes

Honorable Council
City of Newark, Ohio
October 18, 2021
5:45pm

The Finance Committee met in Council Chambers October 18, 2021 with these members in attendance:

- Doug Marmie – Chair
Mark Labutis – filling vacant seat
Jeff Harris
Jonathan Lang
Jeremy Blake

We wish to report :

- 1. Consider Resolution No 21-65 A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION (\$6,824.00-disappropriate-Service Contracts)(\$6,824.00 -To appropriate funds into 204 salary & benefits accts to cover expenses to year end. Salaries-admin spec. raise was not budgeted in 2021 budget; health ins-dependent was added to empl. Insurance after dependent graduated; sick lv conversion – empl. Eligible to convert 48 hrs sick lv to pay for 1st time) (\$2,705.63 – Funds from sale of 2005 Explorer on GovDeals)

Section 1. There is hereby an disappropriation of the appropriated balance of the 100 General Fund, in the amount of \$6,824.00 (Service Contracts)

Table with 3 columns: ID (100.204.5238), Description (Service Contracts), Amount (6,824.00)

Tim Hickman, Safety Director - The fire department needs to transfer some money for their non –uniformed employee. She got a pay raise and they need to pay her to the end of the year. The money was not in the proper place to do this.

Mr. Marmie – This first one is a disappropriation and then we do an appropriation for the same amount.

Motion to send to full council by Mr. Lang, second by Mr. Harris, motion passed 5-0

Section 2. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$6,824.00 (To appropriate funds into 204 salary & benefits accts to cover expenses to year end. Salaries-admin spec. raise was not budgeted in 2021 budget; health ins-dependent was added to empl. Insurance after dependent graduated; sick lv conversion – empl. Eligible to convert 48 hrs sick lv to pay for 1st time)

Table with 3 columns: ID (100.204.5111, 100.204.5124, 100.204.5147), Description (Salaries, non uniformed, Health Insurance, Sick Leave conversion), Amount (3,413.00, 2,269.00, 1,142.00)

Motion to send to full council by Mr. Lang, second by Mr. Labutis, motion passed 5-0

Section 3. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$2,705.63 (Request appropriation of funds from the sale of 2005 For Explorer on GovDeals)

Table with 3 columns: ID (100.204.5331), Description (Equipment), Amount (2,705.63)

Tim Hickman, Safety Director - The fore department sold this vehicle on govdeals and would like to appropriate that money so they can buy additional equipment.

Motion to send to full council by Mr. Labutis, second by Mr. Lang, motion passed 5-0

Section 4. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$1,851.50 (Money donated to NPD to purchase equipment)

100.203.5312	LE Supplies	1,851.50
--------------	-------------	----------

Tim Hickman, Safety Director - This is for the police department, they received a donation of some private funds to purchase equipment and they would like to appropriate those funds to do that.

Motion to send to full council by Mr. Lang, second by Mr. Labutis, motion passed 5-0

Section 5. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$771.00 (Req funds from Naloxone rebate be put back into EMS supplies \$480 and Airevac transports exceeded est revenue so request additional revenue collected be put into EMS supplies \$291)

100.204.5303.100	EMS Supplies	480.00
------------------	--------------	--------

100.204.5303.100	EMS Supplies	291.00
------------------	--------------	--------

Tim Hickman, Safety Director – This is also a fire department one, they got a rebate on naloxone and their transports exceeded their estimated revenues so they would like to appropriate that money to buy some EMS supplies.

Motion to send to full council by Mr. Lang, second by Mr. Labutis

Mr. Marmie – This one is coming from the General Fund, right?

Mr. Hickman – Yes, that’s my understanding.

Motion passed 5-0

2. Consider **Resolution No. 21-66** A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION (\$17,200 – Health Insurance) (\$12,000 – Fuel) (\$169.02 – Intra/Gov’t Billings) (\$7,344.00-Clint White resignation)

Section 1. There is hereby an appropriation of the unappropriated balance of the 661 Sewer Fund, in the amount of \$17,200 (Health Insurance)

661.714.5124	Health Insurance	17,200.00
--------------	------------------	-----------

Roger Loomis, Water Administrator – This is for insurance for an employee, apparently a couple employees have made changes to their insurance so we need to appropriate some more money into that fund.

Motion to send to full council by Mr. Lang, second by Mr. Labutis, motion passed 5-0

Section 2. There is hereby an appropriation of the unappropriated balance of the 661 Sewer Fund, in the amount of \$12,000 (Fuel)

661.715.5354	Fuel	12,000.00
--------------	------	-----------

Roger Loomis, Water Administrator – This is a fuel farm in our sewer maintenance department. We’ve been doing a significant amount of works and running our equipment more and using more fuel than in years past, so that’s what this is.

Motion to send to full council by Mr. Lang, second by Mr. Harris

Mr. Lang – Just a general question about these, what’s the purpose for expediting these?

Mr. Loomis – It’s down to zero and we pay it monthly, so it has to be paid every month.

Motion passed 5-0

Section 3. There is hereby an appropriation of the unappropriated balance of the 231 Adult Probation Fund, in the amount of \$169.02 (Unspent funds for RY 20/21 in the Jail Diversion Grant needed to be paid back to the State of Ohio Department of Rehabilitation and Correction)

231.113.5289	Intra/Gov’t Billings	169.02
--------------	----------------------	--------

Kevin Saad, Adult probation Director – This is in reference to one of our grants, so FY 2021, so we have to pay back to the state money we didn't spend.

Motion to send to full council by Mr. Lang, second by Mr. Labutis

Mr. Lang – The reason for expediting this one?

Mr. Saad – It has to be done within 30 days.

Motion passed 5-0

Section 4. There is hereby an appropriation of the unappropriated balance of the 665 Sewer Projects Fund and the 623 Water Projects Fund, in the amount of \$7,344.00 (Clint White resignation)

661.713.5144	Term. Vacation	5,300.00
661.713.5145	Term. Comp	2,044.00

Roger Loomis , Water Administrator- This is for an employee who resigned, so we need to pay him out.

Motion to send to full council by Mr. Lang, second by Mr. Harris, motion passed 5-0

Section 5. There is hereby an appropriation of the unappropriated balance of the 930 JEDD Fund, in the amount of \$22,093.94 (To appropriate JEDD funds to distribute according to agreement)

930.134.5289	Other Inter/Intra Gov't Billings	22,093.94
--------------	----------------------------------	-----------

Mayor Jeff Hall – This is for the Joint Economic Development District out in Pataskala. It's money out of their fund and we're kind of a conduit for that, as we did a few weeks back for the JEDZ I & II, same concept.

Motion to send to full council by Mr. Lang, second by Mr. Labutis

Mr. Lang – Just curious about the time on this and why it's being expedited.

Mayor Hall – Because of the time it takes to get through council and while they aren't huge funds to us they are to the recipient and they like to get it as quick as they can.

Motion passed 5-0

Section 6. There is hereby an appropriation of the unappropriated balance of the 220 COVID-19 ARP Fund, in the amount of \$725,000.00 (Building Improvement)

220.100.5511	Building Improvement	725,000.00
--------------	----------------------	------------

David Rhodes, Service Director – This is an on-going conversation we've had for the last 6-8 months about extending the front of City Hall. I've spoken with Jeremy about it and Doug about it and a few other council members. We're going to move forward with that.

Motion to send to full council by Mr. Lang, second by Mr. Labutis

Mr. Lang – Just curious timing wise for the project, when do you expect to start and how long do you think it will take.

Mr. Rhodes – After the appropriation is done, at that point we'll get together with the contractor and get that lines out. I would imagine a spring start date, not winter.

Mr. Lang – When we're working on that will we have to figure something else out as far as council chambers?

Mr. Rhodes – You will have access top council chambers, and we'll have to rearrange the front out there for the employees to scan people in. I'll keep everybody updated when I get the construction schedule.

Motion passed 5-0

Mr. Marmie – One other item I just want to bring to everyone's attention, just to let you know, the General Fund unappropriated balance is \$652.47

Finance Committee meeting stands adjourned

Doug Marmie, Chair