

Finance Committee Minutes

Honorable Council
City of Newark, Ohio
July 19, 2021
5:45pm

The Finance Committee met in Council Chambers July 19, 2021 with these members in attendance:

- Doug Marmie – Chair
Ryan Bubb
Jeff Harris
Jonathan Lang
Jeremy Blake

We wish to report :

1. Consider Resolution No 21-42 Expedite A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby an appropriation of the unappropriated balance of the 153 Comp Abs Fund, in the amount of \$7,900.00(Retirement payout Officer Brett Snelling – additional monies to change in retirement date)

Table with 3 columns: Account Number, Description, Amount. Rows include 153.202.5145 (Termination Comp, 2,700.00) and 153.202.5144 (Termination Vacation, 5,200.00).

Safety Director, Tim Hickman – This is a payout for a retiring police officer
Motion to send to full council by Mr. Bubb, second by Mr. Lang, motion passed 5-0

Section 2. There is hereby an appropriation of the unappropriated balance of the 665 Sewer Projects Fund, in the amount of \$2,418,500.00 (16 North Project; South 2nd project; UV Disinfection Upgrade)

Table with 3 columns: Account Number, Description, Amount. Rows include 665.765.5238 (Services General, 755,000.00), 665.766.5238 (Services General, 315,000.00), 665.764.5238 (Services General, 278,500.00), 661.712.5904.765 (Transfer Out – 16 North Project, 755,000.00), and 661.712.5904.766 (Transfer Out – S. 2nd St. Project, 315,000.00).

Water Administrator, Roger Loomis – This is money we are transferring from one account to another. This is for 3 projects. First, \$775k for engineering services for the 16 North project, this occurs north of 16 all the way up to Rugg Avenue, this has to be completed by 2028, this is for the preliminary engineering work, surveying, identifying of lines. \$315k is for the South 2nd project where we are connecting the downtown project from railroad at S 2nd to the river, this is for initial engineering work, coming out of unappropriated balance of the sewer fund. The plan is to take it out of the unappropriated balance, we are basically borrowing for a year to a year and a half from our unappropriated fund. The third item is for UV project at the wastewater plant, we are upgrading our UV System, the contract has already been awarded, this is additional funds as part of a loan. We are also doing the data acquisition system down there and the program for that. This is a memo appropriation. It is not actual cash money coming out, this is loan money that we have to appropriate to get that liability on the books. The last two items are basically putting it into a transfer fund so they can transfer that money out of the 661 account and into the 665 account. 665 is out project fund, 661 is where all of our operating funds are.

Motion to send to full council by Mr. Lang, second by Mr. Bubb

Mr. Marmie – So, the \$278,500 is just a memo, not an actual project, that’s why we don’t have a second one for that, correct?

Mr. Loomis – No, that’s a project, but it’s a loan, so we don’t need to bring it out of the unappropriated account. When those bills come in, we authorize them to pay the contractor, it ads up to our loan amount in the end and we pay that back in payments.

Motion passed 5-0

Section 3. There is hereby an appropriation of the unappropriated balance of the 231 Probation Grant Fund, in the amount of \$35,280.00 (Our Justice Reinvestment and Incentive Grant has been renewed. This money is for the next 6 months of the Grant)

231.236.5118	Overtime Pay	7,000.00
231.236.5312	Law Enforcement Supplies	13,165.00
231.236.5238	Services General	15,000.00
231.236.5319	Misc. Supplies	115.00

Adult Probation Director, Kevin Saad – This is in reference to one of our Department of Correction Grants. We apply for these every couple of years, we reapplied, we were approved. We couldn’t budget these line items at the beginning of this year because we’re going through cycle so, that’s why we’re here today. Overtime, we have officers that run groups for offenders after hours, so we pay them overtime. Law Enforcement supplies are things like drug testing supplies, gps monitoring, services general are we contract with lab to provide in-house services for our offenders, the miscellaneous supplies are we provide plaques for offenders in our federal drug court program, so we use money out of the grant to do that.

Motion to send to full council by Mr. Bubb, second by Mr. Lang, motion passed 5-0

Section 4. There is hereby an appropriation of the unappropriated balance of the 153 Comp Abs Fund, in the amount of \$21,000.00 (Retirement payout for Brian Thomas, retiring 8.20.21)

153.202.5143	Termination Sick	12,000.00
153.202.5144	Termination Vacation	8,000.00
153.202.5145	Termination Comp	1,000.00

Safety Director, Tim Hickman – This too, is a payout for a retiring police officer.

Motion to send to full council by Mr. Bubb, second by Mr. Lang

Mr. Harris – We have two officers retiring?

Mr. Hickman – Correct.

Motion passed 5-0

Section 5. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$15,500.00 (Request to appropriate funds from the Licking County Foundations 2021 Grant for the purchase of an UTV to service the community from NFD Station 5)

100.204.5532	Vehicles	15,500.00
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Safety Director, Tim Hickman – The Licking County Foundation granted the fire department these funds for the purchase of a UTV that will be at Station 5, so they are asking to appropriate it to make that purchase.

Motion to send to full council by Mr. Lang, second by Mr. Bubb

Mr. Lang – I’m just curious of the general use for the UTV.

Mr. Hickman – They want to put it at Station 5 so they will have easy access to the bike path, they’ll be able to transport anybody who is injured on it and be able to have a quick rapid response to anything that may occur on the bike path.

Mr. Marmie – It’s very kind of the Foundation to do that, that’s fantastic.

Mr. Lang – As someone who uses the bike path, a UTV might be able to get to me if I go down, I’m not getting any younger, so thank you.

Mr. Harris – Is it heavy duty?

Motion passed 5-0

Mr. Marmie – That heavy duty comment would apply to myself also.

Section 6. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$4,592.00 (Request appropriation of funds received from the Energy Cooperative grant for the purchase of thermal imaging cameras)

100.204.5331	Equipment & Supplies	4,592.00
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Safety Director, Tim Hickman – Once again the Fire Department has received a grant, this time from the Energy Cooperative and they would like to use these funds for the purchase of thermal imaging cameras.

Motion to send to full council by Mr. Lang, second by Mr. Bubb, motion passed 5-0

Section 7. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$442.47 (Request appropriation of funds received from Newark City School for special duty OT for coverage of NHS graduation)

100.205.5118	Fire, Uniformed – Overtime	442.47
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Safety Director, Tim Hickman – This is overtime funds that the Fire Department used for the Newark High School graduation, they're looking to get those appropriated back into their overtime account.

Motion by Mr. Lang, second by Mr. Bubb, motion passed 5-0

Section 8. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$6,290.03 (Request appropriation of funds received from sales on GovDeals to supplement equipment supply account to purchase equipment to place in new command car)

100.204.5331	Equipment	6,290.93
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Safety Director, Tim Hickman – The Fire Department again, they sold some items on govdeals and are looking to appropriate this money so that they can purchase equipment for their command vehicle.

Motion by Mr. Lang, second by Mr. Bubb, motion passed 5-0

2. Consider **Resolution No. 21-44 Expedite** A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO PREPARE AND SUBMIT APPLICATIONS TO THE UNITED STATES BUREAU OF JUSTICE ASSISTANCE FOR FISCAL YEAR 2021 EDWARD BYRNE JUSTICE ASSISTANCE GRANT FUNDING.

Safety Director, Tim Hickman – We are seeking an authorization to apply for this money. According to Barbara, it's pretty rare that we have the opportunity to get these funds, so we're looking to get that to provide some equipment for the police department.

Motion to send to full council by Mr. Bubb, second by Mr. Lang, motion passed 5-0

Mr. Marmie – I've seen something here on the agenda that reminded me of something, is anybody here from the Auditor's office by chance? I can't find anywhere in the budget, we have a payment to Newark City Schools that we need to make, and I don't know if it's in the budget or when we're supposed to make that, but I know that we have a first one coming up.

Mayor Hall – For what?

Mr. Marmie – Where we had that settlement.

Mayor Hall – Yes, that's handled, I think in April I believe.

Mr. Marmie – Where's that going to be in the budget then?

Mayor Hall – Let me look, Jackie and I were on it a month and a half ago, she wanted source documents and I gave her all that. Agreements and stuff, I'm assuming she went through it and it's okay, but I'll have to follow up and make sure and show you where it is.

Finance Meeting stands adjourned

Doug Marmie, Chair