

## Finance Committee Minutes

Honorable Council  
City of Newark, Ohio  
June 7, 2021  
5:45pm

The Finance Committee met in Council Chambers June 7, 2021 with these members in attendance:

Doug Marmie – Chair  
Ryan Bubb  
Jeff Harris  
Jonathan Lang  
Jeremy Blake

### We wish to report :

1. Consider **Resolution No. 21-35 Expedite** A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby an appropriation of the unappropriated balance of the 661 Sewer Fund, in the amount of \$32,885.79 (Employee Resignation - Retirement)

661.713.5145	Termination Comp	185.79
661.714.5143	Termination Sick	4,700.00
661.714.5144	Termination Vacation	28,000.00

**Mr. Roger Loomis** – This is just a payout for an employee that was resigning.

**Motion to send to full council by Mr. Bubb, second by Mr. Harris, motion passed 5-0**

Section 2. There is hereby an appropriation of the unappropriated balance of the 621 Water Fund, in the amount of \$40,000.00 (Risk & Resilience Study for Ohio EPA)

621.706.5238	General Services	40,000.00
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**Mr. Roger Loomis** – This is for a risk study that's a new requirement by the Ohio EPA for the water treatment plant. There will be training on assessing all of our water systems.

**Motion to send to full council by Mr. Lang, second by Mr. Bubb, motion passed 5-0**

Section 3. There is hereby an appropriation of the unappropriated balance of the 153 Comp Abs Fund, in the amount of \$37,800.00 (Retirement Payout Income Tax Administrator Barb Jobs)

153.131.5143	Termination Sick	6,800.00
153.131.5144	Termination Vacation	31,000.00

**Mayor Jeff Hall** – This is for retirement of our Tax Administrator, that will be ending 31 years of service next month because it's her birthday.

**Motion to send to full council by Mr. Bubb, second by Mr. Lang**

**Mr. Lang** – I just wanted to say that Barb's done a great job in 31 years of service. I don't know if you want to speak to this now, but do we have a succession plan? I'm assuming we do.

**Mayor Hall** – Yes. The assistant Tax Administrator, Barbara Cooper will fill that position Brett will follow into the assistant's position. They've been gearing up for that for many months now and it's been working well and I've been interacting with them for the past few months.

**Mr. Lang** – Will we be backfilling the opening at the bottom there?

**Mayor Hall** – Yes, there will likely be a Clerk II opening, that will be up to Brenda.

**Motion passed 5-0**

Section 4. There is hereby an appropriation of the unappropriated balance of the Probation Grant Fund, in the amount of \$24,110.00 (ISP Grant Approved – this will cover 7/1/2021 thru 12/31/2021) Section 4. There is hereby an appropriation of the unappropriated balance of the Probation Grant Fund, in the amount of \$24,110.00

231.113.5111	Salaries & Wages	5,000.00
231.113.5118	Overtime Pay	7,000.00
231.113.5312	Law Enforcement Supplies	6,588.00
231.113.5238	Services General	5,000.00
231.113.5319	Misc Supplies	522.00

**Mr. Kevin Saad** – This is in relation to one of our grants. Our grant cycle is every two years, the new one starts June 1<sup>st</sup>. This is pretty common. We don't typically budget for the second half of the year at the beginning of the year because we don't know if we're going to get the money, so we wait.

**Motion to send to full council by Mr. Lang, second by Mr. Bubb, motion passed 5-0**

Section 5. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$363.00 (Reimbursements from Wyers \$175.00 SCRAM Strap, Kirk \$175.00 SCRAM Strap & Burden GPS Cord. We are appropriating these reimbursements to replace these items)

100.116.5312	Law Enforcement Supplies	175.00
100.116.5312	Law Enforcement Supplies	175.00
100.116.5312	Law Enforcement Supplies	13.00

**Mr. Kevin Saad** – This is a reimbursement for damage to straps and a cord.

**Motion to send to full council by Mr. Lang, second by Mr. Bubb, motion passed 5-0**

2. Consider **Resolution No. 21-36** A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$11,500.00 (Special Improvement District (SID) portion of downtown pole painting, also refunds received for insurance & AEP easement)

100.121.5271	Maint. Buildings & Grounds	11,500.00
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**Mr. David Rhodes, Service Director** – Mr. Chair this is an appropriation made up of a couple of different items. One is we had the SID pay for half of the repainting of poles, they were rusty, they got painted black, they paid for half and just as a footnote we have a request out to AEP to pay for the other half. The other part is an insurance refund for a piece of equipment we no longer use anymore and we cancelled the insurance and this is just a rebate because we prepay our insurance and the last part is for a charge to AEP for an easement.

**Motion to send to full council by Mr. Lang, second by Mr. Harris, motion passed 5-0**

Finance Meeting stands adjourned

Doug Marmie, Chair